

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting via Zoom
St. Joseph, MO 64501
Wednesday, October 7, 13:30

PRIMARY/VOTING MEMBERS PRESENT:

9 RT Turner: Evergy
Blair Shock: Clinton Co EMD
Keri Barclay: MO Hospital Assn
Bill Brinton: Buchanan Co EMD
Lesley Schulte (A): Tri-Co. Health
Blake Rudel (A): Andrew Co Ambulance

Ruben Bulgin (A): Lifeline Foods
Robert Burns: Lathrop
Jerry Gill (A): Buch Co PW

ALTERNATE MEMBERS PRESENT:

1 Bruce Lundy: City of Savannah

OTHERS PRESENT:

8 David Roll: Daviess Co. EMD
Paul Stickler: Midwest Mobile Radio
Hayley Howard: Mo-Kan Regional Council
Chelsey Call: OHS
Nic Hutchison: Mo-Kan Regional Council

Roarke Holzchuh: MO DNR KC
Ryan Bever: Andrew Co EMD
Michelle Branson: OHS

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on October 7, 2020. The meeting was conducted via Zoom.

1. **Roll Call:** Chair Blair Shock called the meeting to order at 13:33. A verbal roll call was taken. Ten (10) primaries/alternates from different disciplines attended via Zoom. There was a quorum.
2. **Approve agenda:** Bruce Lundy made the motion to approve the agenda as presented. Lesley Schulte seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
 - **July 1, 2020** – Chair Blair Shock asked for a motion to approve the minutes. Ruben Bulgin made the motion to approve the minutes, seconded by Robert Burns. The motion passed unanimously.
4. **Reports:**
 - **OHS Update:** OHS Representative Chelsey Call gave an update on staff changes at the state level, with Joni McCarter being promoted to grant manager of the Criminal Justice/Law Enforcement division, in addition to her post as Homeland Security grant manager. Michelle Branson, the previous OHS grants supervisor, moved to the position of Criminal Justice/Law Enforcement grants supervisor, and Chelsey accepted the position of OHS grants supervisor, leaving the regionalization grants specialist position for OHS vacant. The FY2020 grant review process is underway, so the jurisdictions whose projects the RHSOC committee voted to fund should be on the lookout for notifications from WebGrants if changes are requested and make those changes as soon as possible. This marks the second year for the National Cybersecurity Review (NCSR) requirement as part of the award process, so jurisdictions receiving awards need to complete that by December 15 or risk losing out on the funding opportunity. Also, all fire equipment transfers between departments must be approved by the Missouri Division of Fire Safety, per state statute, with more information coming on that.
 - **Local/Regional Efforts & Initiatives:** David Roll, Daviess Co. EMD, reported the Mass Fatality working group for Region H is working on the first draft of a regional mass fatality plan and is in the process of reviewing and adding to the region's personal protective equipment (PPE) cache, inventorying the mass fatality trailer, and are looking into putting together a coroner strike team for the region.
5. **Regional Grant Updates:** Hayley Howard, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
 - **FY2018:** Hayley stated that all 2018 funds have been spent with just \$48.57 left that may end up being deobligated.

- **FY2019:** Hayley reported that all FY2019 projects are complete except for the NTA Ambulance portable radio project, which has \$8,018.21 left in it to purchase 1 or two more radios since the RHSOC voted to move any FY2019 project savings to it.

6. Committee Review / Vacancies / Updates:

Committee vacancies were reviewed. There is one vacancy in the county commissioner discipline. It was also mentioned that Bryan Atkins, a primary, will retire in November. Hayley said she would reach out to Adam Perry to see if he had spoken to Kasey Keesaman, interim DeKalb County Sheriff, if he's interested in serving. It was also mentioned that Blake Rudel possibly be moved to primary position for EMS to replace Wally Patrick, if he's okay with that. The discussion was tabled.

7. New / Other Business:

- **Equipment Disposition** – Hayley Howard explained the disposition form included in the packet from Nodaway County was for mobile/portable radios from 2005 that are MIA, and that it could be they were erroneously on the inventory. She stressed the importance of getting the items that are no longer mission capable off the list and encouraged jurisdictions to complete disposition forms for any equipment unable to be accounted for. There was discussion as to whether the committee had to vote to approve the form, since it requires the chair's signature, and Chelsey Call recommended the committee vote. Blair asked if there was a motion to approve Nodaway's disposition form; Robert Burns made the motion and Keri Barclay seconded. The motion carried.
- **Inventory Updates** – Hayley Howard said the Biennial Inventory is due to the state in January 2021, and updates from jurisdictions are now trickling in. She reiterated the due date for those to be returned to Mo-Kan is October 30.

8. Next Meeting: The date for the next meeting is January 6, 2021 at 13:30.

9. Adjourn: A motion to adjourn was made at 14:03 pm.