

**MINUTES**  
**Region H Regional Homeland Security Oversight Committee**  
**Quarterly Business Meeting**  
**St. Joseph, MO 64501**  
**Wednesday, July 1, 13:30**

**PRIMARY/VOTING MEMBERS PRESENT:**

10	Adam Perry: Buch Co HazMat	RT Turner: Evergy
	Blair Shock: Clinton Co EMD	Keri Barclay: MO Hospital Assn (*z)
	Bill Brinton: Buchanan Co EMD	Robert Burns: Lathrop
	Lee Sawyer: Buchanan Co. Commission	Ruben Bulgin (A): Lifeline Foods (*z)
	Blake Rudel (A): Andrew Co Ambulance	Bill Lamar: St. Joseph FD

**ALTERNATE MEMBERS PRESENT:**

4 Bruce Lundy: City of Savannah

**OTHERS PRESENT:**

8	David Roll: Daviess Co. EMA (*z)	Roarke Holzchuh: MO DNR KC (*z)
	Gary Miller: Mo-Kan Regional Council	
	Paul Stickler: Midwest Mobile Radio	Corey Sloan: NTA EMS Rescue (*z)
	Hayley Howard: Mo-Kan Regional Council	Michelle Branson: OHS
	John Barclay: NTA EMS Rescue (*z)	Chelsey Call: OHS
	Nic Hutchison: Mo-Kan Regional Council (*z)	Roni Mauer: Mo-Kan Regional Council (*z)
	Amy Dowis: NWMRCG (*z)	

\*z=Zoom

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on July 1, 2020. The meeting was conducted at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504, and via Zoom.

- 1. Roll Call:** Chair Blair Shock called the meeting to order at 13:31. A verbal roll call was taken. Ten (10) primaries/alternates from different disciplines attended in person or via Zoom. There was a quorum.
- 2. Approve agenda:** Robert Burns made the motion to approve the agenda as presented. Adam Perry seconded the motion. The motion passed unanimously.
- 3. Approve Meeting Minutes:**
  - **January 8, 2020** – Chair Blair Shock asked for a motion to approve the minutes. Robert Burns made the motion to approve the minutes, seconded by Bill Brinton. The motion passed unanimously.
  - **April 1, 2020** – No action was taken to approve minutes because the April meeting was canceled due to COVID-19.
- 4. Reports:**
  - **OHS Update:** OHS Representative Chelsey Call introduced herself as the new Grants Specialist for OHS. She informed meeting members about the upcoming Biennial Inventory deadline, which is set for January 31, 2021 and announced the estimated award for Region FY2020 SHSP funds of \$95,006.62.
  - **Chairperson’s Report:** Blair Shock, Clinton Co EMA, thanked everyone for attending the meeting and thanked those attending in-person for wearing masks.
- 5. Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
  - **FY2018:** Gary stated that all the FY18 projects were completed except for the St. Joseph PD radio project of which he stated a second radio purchase is in the works, leaving a balance of approximately \$2,300. Since that doesn’t leave enough for another radio, he reached out to St. Joe PD to see if they could partially fund a third radio, and they said “no.” With the \$2,300 left on the table, Gary suggested transferring the remaining balance to the FY18 Cameron SCBA Tanks project. Blair asked for a motion to take the recommendation from Mo-Kan staff to purchase SCBA tanks for Cameron with the leftover funds. Adam Perry made the motion and Bill Lamar seconded. The motion passed without opposition.

- **FY2019:** Gary reported that FY2019 projects are nearly complete, with the Buchanan County Salamander subscription coming due in August; portable radio purchases for NTA Ambulance complete except for the installation of in-vehicle repeaters; and Caldwell County Emergency Management’s project complete except for a trailer that is on back order. He informed the committee that there will be approximately \$6,600 left from the NTA Ambulance portable radio project after the repeaters are installed. Michelle Branson reminded the committee that any savings must be applied to FY19 projects, so using the savings to purchase more radios for the FY19 NTA Ambulance portable radio project, which was originally only partially funded, would be an option. Bill Lamar then made a motion to utilize remaining FY19 funds for additional portable radios for NTA Ambulance. Robert Burns seconded the motion, and it passed unanimously.

**6. Committee Review / Vacancies / Updates:**

Committee vacancies were reviewed. There is one vacancy in the county commissioner discipline. It was also mentioned that Bryan Atkins, a primary, will retire in 182 days. Adam Perry said he’d reach out to Kasey Keesaman, interim DeKalb County Sheriff, to see if he’s interested in serving.

**7. New / Other Business:**

- **FY2020-** Discussion ensued concerning the scored application spreadsheet prepared for the seven allowable applications for a requested total of \$269,329.18. There was discussion surrounding the 4<sup>th</sup> scoring project, the Chillicothe HazMat SCBA tanks, as it was a sustainment. Bill Lamar proposed funding the top four projects- fully funding the sustainment projects (Buchanan County Salamander and Communication projects, and the Chillicothe SCBA tanks), and the NTA Ambulance MOSWIN portable radio cache project being partially funded with the remaining balance. Robert Burns made a motion and RT Turner second the motion. It passed unanimously.

Score	ID	Title/Jurisdiction	Requested Funds	Awarded
32.6	114146	Annual Renewal BCSD Communications Vehicle; Buchanan County EMA	\$8,088.00	Fully fund \$8,088.00
31.4	113866	Region H Salamander Maintenance Renewal; Buchanan County EMA	\$9,492.89	Fully fund \$9,492.89
30.2	113380	Continuation of MOSWIN Portable Cache Development; NTA Ambulance District	\$80,018.31	Partially fund \$60,205.73
29	114174	Replace SCBA tanks, Region H HazMat Trailer; City of Chillicothe EMA	\$17,220	Fully fund \$17,220.00
			Est. funds available	\$95,006.62

- **FY2019-** See allocated savings vote in 5) FY2019 above.
- **Equipment Disposition** – None
- **Inventory Updates** – Hayley Howard said jurisdictions can expect to receive inventory update requests by Oct. 1, 2020 for the Biennial Inventory due January 31, 2021.
- **THIRA update** – Michelle Branson said the state is being required to complete a THIRA for a pandemic scenario this year even though the THIRA is typically only updated every three years; the regions’ THIRAs won’t be due until 2022.

**8. Next Meeting:** The date for the next meeting is October 7, 2020 at 13:30.

**9. Adjourn:** A motion to adjourn was made at 2:22 pm.