**MINUTES**

**Region H Regional Homeland Security Oversight Committee**

**Quarterly Business Meeting**

**St. Joseph, MO 64501**

**Wednesday, October 23, 2019, 13:30**

**PRIMARY MEMBERS PRESENT:**

**9** Adam Perry: Buch Cty HazMat Rick Bashor: Cameron PD

Blair Shock: Clinton Cty EMD Keri Barclay: MO Hospital Assn

Bill Brinton: Buchanan Cty EMD Robert Burns: Lathrop

Ruben Bulgin (A): Lifeline Foods Jennifer Protzman (A): St. Joseph PD

Bill Lamar (A): St. Joseph FD

**ALTERNATE MEMBERS PRESENT:**

**3** Mike O’Donnell: Cameron FD

Karla Long: Red Cross

Mike Wilson: St. Joseph PD

**OTHERS PRESENT:**

**11** Michelle Branson: DPS/OHS Angie Robinson: DPS/OHS

Tom Charrette: MoDPS/MOSWIN Rick Gann: MO DNR NE

Paul Stickler: Midwest Mobile Radio Roarke Holzchuh: MO DNR KC

Bruce Lundy: Savannah Gary Miller: Mo-Kan Regional Council

Hayley Howard: Mo-Kan Regional Council Tina Brown: SEMA

Corey Sloan: Harrison Co. EMS

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on October 23, 2019. The meeting was conducted at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Nine (9) primaries/alternates from different disciplines attended. There was a quorum.
2. **Approve agenda:** Bob Burns made the motion to approve the agenda as presented. Ruben Bulgin seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**

* **July 15, 2019 –** Chair Adam Perry asked for a motion to approve the minutes as presented. Blair Shock made the motion to approve the minutes, seconded by Keri Barlay. The motion passed unanimously.
* **September 9, 2019 –** Gary Miller explained there was an email vote to reallocate $16,887.45 to NTA Ambulance for the programming of two MOSWIN portable radios for FY2019. Chair Adam Perry asked for a motion to approve the email vote. Bob Burns motioned to approve the vote, and Jennifer Protzman seconded the motion. The motion passed unanimously.

1. **Reports:**

* **Michelle Branson**, DPS/OHS, reported that FY2019 grant recipients must complete the NCSR as part of the subaward agreement and email completion certificates to Mo-Kan. Michelle also introduced the new cybersecurity analyst.
* **Angie Robinson,** DPS/OHS, spoke briefly about her role as a cybersecurity analyst and availability for outreach. All Region H agencies were encouraged to take the NCSR as a tool to see where cybersecurity gaps exist.
* **Tom Charrette**, MoDPS/MOSWIN, provided a handout detailing Missouri Interoperability updates and February 2020 Incident Tactical Dispatcher Training (INTD) information. Tom added that a MOSWIN user training is also scheduled for November 4 at the HazMat building.
* **Adam Perry, Chairperson’s Report:** Adam congratulated Police Chief Rich Basher for receiving the Governor’s Award and acknowledged those who participated in the recent Missouri Hope Emergency Training at Northwest Missouri State University.

1. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:

* **FY2018:** Gary stated that FY2018 is nearly complete with eight months to go.
* **FY2019**: Gary also mentioned that FY2019 is in the preliminary stages and grant recipients would receive subaward agreements once the NCSR completion certificate is received, as this is a mandatory requirement. Gary added that Mo-Kan is in a transitional period as Executive Director Jon Ecker resigned.

1. **Committee Review / Vacancies / Updates:**

Committee vacancies were reviewed. Four of 32 slots are open and action was taken on new members.

* City Administrator/Mayor, Alternate – Jennifer Protzman nominated Savannah City Administrator Bruce Lundy. Bill Lamar seconded. Vote was unanimous.
* EMS, Alternate – Corey Sloan said the NW MO EMS Board recommended the nomination of Blake Rudel, who is the Ambulance Director at Andrew County Ambulance District. Blair Shock made a motion, and Mike O’Donnell seconded the nomination. Vote was unanimous.
* Remaining vacancies are alternates for City or Public Works, and County Commissioners. Gary recommended updating the committee list at the next meeting to make sure it includes active participants.

1. **New / Other Business:**

* **Elect new chair/vice chair:** Gary announced that as per the bylaws, a new chair/vice chair is to be elected after the start of a new year (October 1) from primary membership. Michelle spoke to this saying that the bylaw changed to include either a primary or alternate who had served on the board for at least a year. Keri Barclay nominated Blair Shock for the chair post. Bob Burns seconded the motion. The motion passed unanimously. Bob Burns made a motion to cease nominations that was seconded by Mike O’Donnell and approved. Blair Shock was elected chair by acclamation. Chair Adam Perry opened the floor for vice chair nominations. Blair Shock nominated Bill Brinton for vice chair. Rick Bashor seconded. The vote was unanimously approved. Mike O’Donnell made a motion to cease nominations, which Bob Burns seconded, and it was approved. Bill Brinton was elected vice chair by acclamation.
* **Equipment Disposition –** Hayley Howard, Mo-Kan, explained the equipment disposition for Clinton County to dispose of 12, out-of-service mobile radios. There was no opposition.
* **Inventory Updates –** Hayley Howard – see above.
* **THIRA update for 2019:** Hayley Howard reminded those present of the next THIRA meeting on Oct. 28, 2019 from 2-4 at the Mo-Kan office and the document is due to the state Nov. 15.
* **New/Other Business:** Bill Brinton announced that the 2019 NW Regional Midwest Rural Emergency Management Summit will be Friday, Nov. 15, at Northwest Missouri State University, and the cost to attend is $35.

1. **Next Meeting:** The date for the next meeting is January 8, 2020 at 13:30.
2. **Adjourn –** A motion to adjourn was made at 14:17.