HOMELAND SECURITY OVERSIGHT COMMITTEE
REGION H

REGION H RHSOC QUARTERLY MEETING

October 23, 2019 13:30

Region H HazMat Building
312 W Colorado Street
St. Joseph, MO 64504

Agenda

1. Call to Order / Verbal Roll Call
2. Approval of Agenda
3. Approval of Meeting Minutes:
    - July 15, 2019 quarterly meeting
    - Sept 9, 2019 email vote
4. Reports:
    - OHS Updates, HSAC updates
    - Other State office and Program updates
    - Local/Regional Efforts & Initiatives
    - Chairperson's report
5. Regional grant updates
    - FY2018 - update
    - FY2019 - update
6. Committee Review / Vacancies / Updates
    - City Administrator (Bruce Lundy, Savannah), EMS (Blake Rudel, ACAD), County Commissioner, City or Public Works
7. New / Other Business
    - Election of Chair & Vice Chair
    - Equipment Dispositions
    - Inventory updates
    - THIRA update for 2019
    - New/Other Business
8. Next Meeting: January __, 2020
9. Adjourn

> At the first meeting of the RHSOC, after the start of a new year (October 1), the RHSOC will elect a Chair and Vice Chair for the RHSOC from their primary membership. In order to be considered eligible for either of the positions, nominees must have served as the Primary Voting Member of a discipline for a period of no less than one year. ★

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Region H Regional Homeland Security Oversight Committee (RHSOC)

#	Discipline	Name	★	Primary Alternate	Jurisdiction/Organization	Email Address	Phone
1	Emergency Management	Blair Shock	★	Primary	Clinton County	blair.shock@clintoncomo.org	816-539-2144
	Emergency Management	John Barclay		Alternate	NTA Memorial Ambulance	ntatrain@grm.net	660-425-6319
2	Police	Rick Bashar	★	Primary	Cameron Police Dept.	chiefpd100@cameronmo.com	816-632-6521
	Police	Mike Wilson		Alternate	St. Joseph Police Dept.	mwilson@stjoemo.org	816-271-4881
3	Sheriff	Bryan Atkins		Primary	Andrew County	bryan.atkins@andrewcounty.org	816-324-5801
	Sheriff	Rodney Herring		Alternate	Grundy County	grucoso@grundycountymo.com	660-359-2828
4	Fire	Phil Rickabaugh	★	Primary	Maryville Fire Department	253mdps_fire@maryvilledps.com	660-562-3209
	Fire	Bill Lamar	★	Alternate	St. Joseph Fire Department	blamar@stjoemo.org	816-271-4650
5	County Health	Sherry Weldon		Primary	Livingston County	sherry.weldon@livcohealth.com	660-646-5506
	County Health	Lesley Schulte		Alternate	Multiple	lesley.schulte@lpha.mo.gov	660-853-1126
6	HAZMAT	Adam Perry		Primary (CHAIR)	Buchanan County	aperry@atix.riss.net	816-261-3852
	HAZMAT	Mike O'Donnell		Alternate	Cameron Fire Department	chieffd@cameronmo.com	816-632-0747
7	City or Public Works	Rod McQuerrey	★	Primary	City of St. Joseph Public Works	Rmcquerrey@stjoemo.org	816-344-1794
	City or Public Works	?????		Alternate			
8	City Administrator / Mayor	Robert Burns	★	Primary	Lathrop	lathropcity@grm.net	816-528-6981
	City Administrator / Mayor	Bruce Lundy		Alternate			
9	County Commissioners	Lee Sawyer	★	Primary	Buchanan County Presiding Comm	lsawyer@co.buchanan.mo.us	816-271-1503
	County Commissioners	?????					
10	Public Utility / Private Industry	RT Turner		Primary	KCP&L	royal.turner@kcpl.com	816-387-6345
	Public Utility / Private Industry	Valerie Murawski		Alternate	Albaugh, LLC	valeriet@albaughllc.com	816-676-6021
11	EMS	Wallace Patrick		Primary	Buchanan County EMS	wally.patrick@bc-ems.com	816-271-6147 816-387-3908
	EMS	Blake Rudel		Alternate			
12	9-1-1	Rhonda Wiley	★	Primary (VICE CHAIR)	Atchison County	ac911@rpt.coop	660-253-0215
	9-1-1	Jennifer Protzman		Alternate	City of St. Joseph Police Dept.	jprotzman@stjoemo.org	816-271-4707
13	Schools	Jill Voltmer		Primary	MWSU Police Chief	jvoltmer3@missouriwestern.edu	816-271-4438
	Schools	Ashly McGinnis		Alternate	SJSD Lafayette HS Principal	Ashly.McGinnis@sjsd.k12.mo.us	816-671-4220
14	Volunteer Organization	Bill Brinton	★	Primary	Buchanan County	bbrinton@co.buchanan.mo.us	816-383-0604
	Volunteer Organization	Karla Long		Alternate	American Red Cross	karla.long@redcross.org	816-232-8439
15	Agriculture	Mike Sobetski	★	Primary	Lifeline Foods	Mike.Sobetski@lifeline-foods.com	816-279-1651
	Agriculture	Ruben Bulgin		Alternate	Lifeline Foods	rbulgin@lifeline-foods.com	816-901-3104
16	Hospitals	Keri Barclay	★	Primary	Harrison Co. Community Hospital	kbarclay@hcchospital.org	660-425-1456
	Hospitals	Frank Hayden		Alternate	Hedrick Medical Center	Ahayden@saint-lukes.org	660-214-8415

PRIMARY MEMBERS PRESENT:

11	Adam Perry: Buch Cty HazMat	Sherry Weldon: Livingston Cty Health
	Lee Sawyer: Buchanan Cty	Ruben Bulgin (A): Lifeline Foods
	RT Turner: KCP&L	Rick Bashor: Cameron PD
	Blair Shock: Clinton Cty EMD	Ashly McGinnis (A): SJSD - LHS
	Bill Brinton: Buchanan Cty EMD	Keri Barclay: Harrison Cty Hospital
	Rhonda Wiley: Atchison Cty EMA	

ALTERNATE MEMBERS PRESENT:

2	John Barclay: NTA Ambulance	Jennifer Protzman (A): St. Joseph PD

OTHERS PRESENT:

8	Michelle Branson: DPS/OHS	Paul Stickler: Midwest Mobile Radio
	Jada McClintick, St. Joseph EMA	David Roll: Daviess Cty EMA
	Ryan Bever: Andrew Cty EMD	Hayley Howard: Mo-Kan Regional Council
	Jon Ecker: Mo-Kan Regional Council	Gary Miller: Mo-Kan Regional Council

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on July 15, 2019. The meeting was conducted at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Eleven (11) primaries/alternates from different disciplines attended. There was a quorum.
2. **Approve agenda:** Rhonda Wiley made the motion to approve the agenda as presented. Blair Shock seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
   - **April 15, 2019** – Chair Adam Perry asked for a motion to approve the minutes as presented. Bill Brinton made the motion to approve the minutes, seconded by Rhonda Wiley. The motion passed unanimously.
4. **Reports:**
   - **Michelle Branson, DPS/OHS,** updated the committee on several items.
     Cyber Security – has hired staff. Will be meeting with the Regions.
     THIRA – has just been released. Regional input due by October 1, 2019.
     Voting on Applications – Michelle highlighted the rules regarding conflict of interest and no presentations or additional application information is allowed (beyond the information in the application).
   - **Handouts** – from the Division of Fire Safety and Missouri Interoperability Center were included in the board packet
   - **Local/Regional:** no reports
   - **Adam Perry, Chairperson's Report:** Adam shared the HSAC update relating to the Cyber Security office.
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
   - **FY2017:** All projects are 100% completed. Wrapping up the Mo-Kan portion related to the Work Plan and M&A accounts.
   - **FY2018:** Gary reviewed the handout that showed 5 projects 100% completed. Other projects are or will be underway in this quarter. He noted that the Shower Trailer project will not be pursued. Discussion/decisions on the $10,425.13 is under New Business.

- FY2019: See New Business.

6. **Committee Review / Vacancies / Updates:**
   Committee vacancies were reviewed. Three of 32 slots are open. Vacancies remain for City or Public Works, City Administrator/Mayor, and County Commissioners. All committee members were encouraged to assist in filling vacancies.

7. **New / Other Business:**
   - **FY2019 – vote on applications** – Gary Miller, Mo-Kan, asked the 11 RHSOC members to review and sign the Conflict of Interest form, noting any conflicts they may have. He then passed out the peer review scoring sheet that included information on each of the 5 applications. Michelle reported the NTA Ambulance District MOSWIN radio application was ruled unallowable by MIC. Discussion followed this report. Michelle added that the Caldwell County application included $10,000 for 20 handheld radios – that are unallowable, reducing the application amount from $58,000 to $48,000. Gary gave a brief summary of the four remaining applications. Discussion continued. It was stated that the total funding request for the four applications was $89,488 and we had $106,375 to allocate. Discussion followed with a consensus that the four applications should be fully funded and that the RHSOC should ask the State OHS office to give the RHSOC the opportunity to re-allocate the remaining $16,887 at a later date. Rhonda Wiley made the motion to fully fund the four projects. Ashley McGinnis seconded the motion. The four projects/applications were voted on separately as follows:
     1. Buchanan County EMA – Communications Vehicle renewal for $8,088.00: A roll call vote was taken of the 10 voting members. Eight yes, two abstained (Bill Brinton, Lee Sawyer). Motion passed.
     2. Buchanan County EMA – Salamander maintenance renewal for $4,400.00: A roll call vote was taken of the 10 voting members. Eight yes, two abstained (Bill Brinton, Lee Sawyer). Motion passed.
     3. NTA Ambulance – Interoperable Radio Project for $29,000.00: A roll call vote was taken of the 10 voting members. Nine yes, one abstained (Keri Barclay). Motion passed.
     4. Caldwell County EMA – CERT Preparedness Project - $48,000.00: A roll call vote was taken of the nine voting members. Nine yes. Motion passed.
   - **FY2018 – reallocate $10,425.13** – Gary reminded the committee members that these funds were from the Cameron project that became ineligible. At the previous meeting, a shower trailer option was discussed but this idea died. Discussion was on upgrading the ballistic vests project from a Level IIIa to a Level IV. Discussion continued. Sherry Weldon made the motion that the $10,425.13 be used to upgrade the ballistic vests to Level IV and any remaining funds be made available to the St. Joseph Police Department to purchase a 2nd portable radio. Rhonda Wiley seconded the motion. A roll call vote was taken of the ten voting members. Nine voted yes, one abstained (Keri Barclay). Motion passed.
   - **Equipment Disposition** – This is an ongoing item. Jada McClintick with the St. Joseph EMA, reported that the St. Joseph Police Department has supply items they no longer need.
   - **Inventory Updates** – ongoing, no report.
   - **THIRA update for 2019:** Michelle Branson reported that the THIRA process has begun with the format/spreadsheet being sent out today. She urged the committee to schedule a date soon to provide regional input prior to the October 1 deadline. She added that participation is required for EMPG grant funding. The committee will schedule a date to coordinate with the State Planner as soon as possible. A tentative date was set for September 11, 2019.
   - **New/Other Business:** Paul Stickler, Midwest Motorola, asked about radio repeaters for further clarification of the previous radio questions. Discussion followed.

8. **Next Meeting:** After discussion, the committee agreed to meet on October 23, 2019 at 13:30.

9. **Adjourn** – A motion to adjourn was made by RT Turner, seconded by Rhonda Wiley. The meeting adjourned at 14:46

PRIMARY MEMBERS CONTACTED:

16

Adam Perry: Buch Cty HazMat	Sherry Weldon: Livingston Cty Health
Lee Sawyer: Buchanan Cty	Mike Sobetski: Lifeline Foods
RT Turner: KCP&L	Rick Bashor: Cameron PD
Blair Shock: Clinton Cty EMD	Rod McQuerrey: St Joe Public Works
Bill Brinton: Buchanan Cty EMD	Keri Barclay: Harrison Cty Hospital
Rhonda Wiley: Atchison Cty EMA	Bryan Atkins: Andrew Cty Sheriff
Jill Voltmer: MWSU Police	Phil Rickabaugh: Maryville Fire
Robert Burns: City of Lathrop	Wally Patrick: Buch Cty EMS

PRIMARY MEMBERS RESPONDING:

10

Adam Perry:	Abstain	Sherry Weldon	Yes
Mike Sobetski:	Yes	RT Turner:	Yes
Blair Shock:	Yes	Bill Brinton:	Yes
Keri Barclay:	Abstain	Rhonda Wiley:	Yes
Jill Voltmer:	Yes	Robert Burns:	Yes

At the July 15, 2019 Region H RHSOC meeting, the FY2019 applications were reviewed and allocations made. $16,887.45 remained unobligated. On September 9, 2019 the following email was sent to the sixteen Region H RHSOC primary members:

On Mon, Sep 9, 2019 at 8:37 AM Gary Miller <gary@mo-kan.org>wrote:
RHSOC Primary members -

The State OHS office will allow NTA Ambulance to modify their application for MOSWIN radios for the remaining $16,887.45. NTA has submitted an adjusted application that will allow them to purchase and program 2 portable radios. Attached are the minutes from our July 15th meeting highlighting the NTA application action and the request to re-allocate the remaining funds later. Also attached is NTA's narrative relating to this request and quotes for the radios and programming.

This action requires **a vote of the RHSOC**. We need at least 9 responses to qualify as a quorum. If you have a conflict of interest with NTA Ambulance, please respond as such - as you will still count towards the quorum.

If you are in favor of allocating $16,887.45 to NTA Ambulance for the purchase and programming of two MOSWIN portable radios, and do not have a conflict of interest with this entity - please respond _YES._
If you are opposed - please respond _NO._

And then on September 23, 2019:

From: Gary Miller, Date: Mon, Sep 23, 2019 at 8:00 AM
Subject: Re: FY2019, allocation of remaining $16,887.45
To the primary members

The votes are in.
10 replies which constitutes a quorum.
voting yes were Shock, Sobetski, Turner, Brinton, Weldon, Burns, Voltmer, Wiley- 8 yes's
2 abstained - Perry, K Barclay.
The motion passes. NTA Ambulance will be awarded the remaining $16,887.45 in FY2019 funds for MOSWIN portable radios.

FY2018

	BUDGET AMOUNT	PROJECT STATUS	SPENT	BALANCE REMAINING
FY18 - Region H - M&A	$5,812.02		155.74	5,656.28
FY18 - Region H - Work Plan	$25,000.00		7,412.23	17,587.77
				-
FY18 - Region H - Badging Project Buchanan County EMA	$6,700.00	completed, paid thru 8/31/2020	6,142.03	557.97
FY18 - Region H - Communications Vehicle Project Buchanan County EMA	$10,918.80	completed, paid thru 2/29/2020	10,918.80	-
FY18 - Region H - Crime Scene Barrier City of St Joseph PD	$5,877.00	completed	5,876.76	0.24
FY18 - Region H - Generator Sustainment City of St. Joseph EMA	$2,529.55	completed	2,326.55	203.00
FY18 - Region H - HSRT Team SCBA Project Buchanan County EMA	$16,776.00		-	16,776.00
FY18 - Region H - Mass Care Shelter Nodaway County Ambulance District	$25,478.95	completed	25,478.95	-
FY18 - Region H - Overt EMS Ballistic Vests NTA Ambulance District	$9,957.50	on order	15,419.00	(5,461.50)
FY18 - Region H - Mosaic Life Care-Shelter Repair	$6,594.42	completed	6,594.42	-
FY18 - Region H - Zumro Quad Tent Sustainment	$10,425.13	cancelled		10,425.13
FY18 - Region H - HSRT Sustainment, SCBA Tanks	$8,275.00			8,275.00
FY18 - Region H - Portable Radio Porject, St. Joseph Police Department	$6,896.00	1st radio being programmed	5,532.05	1,363.95
	$141,240.37		$85,856.53	$55,383.84

FY2019

Score	ID	Title	Organization	Applicant	Budget Total	Awarded Amount
34.00	102262	Annual Renewal BCSD Communications Vehicle	Buchanan County Emergency Management Agency	Brinton, Jr. Bill	$8,088.00	$8,088.00
30.40	102334	Region H Salamander Maintenance Renewal	Buchanan County Emergency Management Agency	Brinton, Jr. Bill	$4,400.00	$4,400.00
30.17	102282	NTA Ambulance District MOSWIN Portable Radio Cache	NTA Ambulance District	Barclay John	$49,000.00	$16,887.45
25.83	102274	NTA Ambulance District Interoperable Radio Project	NTA Ambulance District	Barclay John	$29,000.00	$29,000.00
18.71	101958	Emergency Management & COAD/CERT Preparedness, Response, Recovery and Communication Equipment for the Enhancement of Caldwell County and Region H Disaster Readiness.	Caldwell County Emergency Management Agency	Merrill Mark	$58,000.00	$48,000.00

Total Awarded $106,375.45

Total Available for Projects $106,375.45

Remaining $0.00

Not Scored					
101935	Region H – FY2019 Work Plan	Mo-Kan Regional Council	Miller Gary	$25,000.00	$25,000.00
101970	Region H – FY2019 M&A	Mo-Kan Regional Council	Miller Gary	$5,800.00	$5,598.70

$136,974.15

Nationwide Cybersecurity Review (NCSR)

What is the Nationwide Cybersecurity Review?

The Nationwide Cybersecurity Review is a no-cost, anonymous, annual self-assessment designed to measure gaps and capabilities of state, local, tribal and territorial governments' cybersecurity programs. It is based on the National Institute of Standards and Technology Cybersecurity Framework (NIST CSF), is sponsored by the Department of Homeland Security (DHS) & the Multi-State Information Sharing and Analysis Center® (MS-ISAC®).

The NCSR evaluates cybersecurity maturity across the nation while providing actionable feedback and metrics directly to individual respondents in State, Local, Tribal & Territorial (SLTT) governments.

Using the results of the NCSR, DHS delivers a bi-yearly anonymous summary report to Congress providing a broad picture of the cybersecurity maturity across the SLTT communities.

Resources

- NCSR FAQ (https://www.cisecurity.org/wp-content/uploads/2019/08/NCSR-FAQ-1.pdf)
- NCSR One Page Overview (https://www.cisecurity.org/wp-content/uploads/2019/08/NCSR-Overview.pdf)
- NCSR General User Guide (https://www.cisecurity.org/wp-content/uploads/2019/08/NCSR-General-User-Guide.pdf)
- NIST Cybersecurity Framework Policy Template Guide (https://www.cisecurity.org/wp-content/uploads/2019/08/NCSR-SANS-Policy-Templates.pdf)
- NCSR Data Reporting Template (https://www.cisecurity.org/wp-content/uploads/2019/09/NCSR-Data-Reporting-Template-A.docx)
- Cybersecurity Resources Guide (https://www.cisecurity.org/wp-content/uploads/2019/10/Cybersecurity-Resources-Guide.pdf)
- 2019 NCSR Question Set (https://www.cisecurity.org/wp-content/uploads/2019/10/2019-NCSR-Question-Set.pdf)
- NIST Cybersecurity Framework (https://www.nist.gov/cyberframework)
- Webinar: Investing in Cybersecurity through Preparedness Grants (https://www.youtube.com/watch?v=FwvAlNtriPw)
- Check out the 2017 NCSR Summary Report (/white-papers/2017-ncsr/)
- Check out the 2016 NCSR Summary Report (/white-papers/2016-nationwide-cyber-security-review-summary-report/)

Who Can Participate in the NCSR?

All states (and agencies), local governments (and departments), tribal nations, and territorial governments are encouraged to participate.

Benefits

- Receive metrics specific to your organization to identify gaps and develop a benchmark to gauge year-to-year progress, as well as anonymously measure your results against your peers
- For HIPAA compliant agencies, translate your NCSR scores to the HIPAA Security Rule scores of an automatic self-assessment tool
- Access to informative references such as NIST 800-53, COBIT, and the CIS Controls that can assist in managing cybersecurity risk

- Nationally, aggregate NCSR data provides a baseline, foundational understanding of SLTT cybersecurity posture to help drive policy, governance and resource allocation
- Results enable Federal partners to better understand the status quo and engage in more strategic, cyber-specific planning and preparedness to help manage national risk and improve SLTT core capabilities

How Does It Work?

The NCSR is hosted on the RSA Archer GRC Suite secure portal. Once you complete your registration, you will have an account created where you can take the NCSR and receive metrics specific to your organization all in one place.

To learn more about the NCSR, join our upcoming webinars:

- If You Build it They Will Comply: Getting the Most Out of Our Recommended Cybersecurity Policy Templates (https://www.cisecurity.org/webinar/if-you-build-it-they-will-comply-getting-the-most-out-of-our-recommended-cybersecurity-policy-templates/) | Friday, September 13, 2019
- 2019 Nationwide Cybersecurity Review (NCSR) (https://www.cisecurity.org/webinar/2019-nationwide-cybersecurity-review-ncsr/) | Friday, September 20, 2019
- Overview & Benefits of the Nationwide Cybersecurity Review (https://www.cisecurity.org/webinar/overview-benefits-of-the-nationwide-cybersecurity-review/) | Friday, November 1, 2019

Getting Started

New Participants

If you are a new participant, please complete the form on this page. One of our NCSR team members will review your information and be in touch with next steps. For questions or assistance, contact us at NCSR@cisecurity.org (mailto:NCSR@cisecurity.org) or (518) 516-6116 (tel:(518) 516-6116) or (518) 516-6154 (tel:(518) 516-6154)

Returning Participant

If you participated in a previous NCSR survey, simply visit the NCSR portal (https://grc.archer.rsa.com/Default.aspx) and enter last year's credentials. (Please note that the instance number is **20244**.)

For all other questions, such as resetting your password, adding additional users to your account and/or registering sub-entities, please contact us via e-mail at NCSR@cisecurity.org (mailto:NCSR@cisecurity.org) or by phone (518) 880-0736 (tel:5188800736).

Partners

The U.S. Department of Homeland Security (DHS) has partnered with the Multi-State Information Sharing & Analysis Center (MS-ISAC), the National Association of State Chief Information Officers (NASCIO), and the National Association of Counties (NACo) to develop the Nationwide Cybersecurity Review.

The Department of Homeland Security is responsible for safeguarding our nation's critical infrastructure from physical and cyber threats that can affect national security, public safety, and economic prosperity. DHS's National Protection and Programs Directorate (NPPD) leads the efforts to secure cyberspace and cyber infrastructure. For additional information, please visit www.dhs.gov/cyber (http://www.dhs.gov/cyber).