

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting
Monday, July 15, 2019, 13:30

PRIMARY MEMBERS PRESENT:

11	Adam Perry: Buch Cty HazMat	Sherry Weldon: Livingston Cty Health
	Lee Sawyer: Buchanan Cty	Ruben Bulgin (A): Lifeline Foods
	RT Turner: KCP&L	Rick Bashor: Cameron PD
	Blair Shock: Clinton Cty EMD	Ashly McGinnis (A): SJSD - LHS
	Bill Brinton: Buchanan Cty EMD	Keri Barclay: Harrison Cty Hospital
	Rhonda Wiley: Atchison Cty EMA	

ALTERNATE MEMBERS PRESENT:

2	John Barclay: NTA Ambulance	Jennifer Protzman (A): St. Joseph PD
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OTHERS PRESENT:

8	Michelle Branson: DPS/OHS	Paul Stickler: Midwest Mobile Radio
	Jada McClintick, St. Joseph EMA	David Roll: Daviess Cty EMA
	Ryan Bever: Andrew Cty EMD	Hayley Howard: Mo-Kan Regional Council
	Jon Ecker: Mo-Kan Regional Council	Gary Miller: Mo-Kan Regional Council

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on July 15, 2019. The meeting was conducted at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Eleven (11) primaries/alternates from different disciplines attended. There was a quorum.
2. **Approve agenda:** Rhonda Wiley made the motion to approve the agenda as presented. Blair Shock seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
 - **April 15, 2019** – Chair Adam Perry asked for a motion to approve the minutes as presented. Bill Brinton made the motion to approve the minutes, seconded by Rhonda Wiley. The motion passed unanimously.
4. **Reports:**
 - **Michelle Branson**, DPS/OHS, updated the committee on several items. Cyber Security – has hired staff. Will be meeting with the Regions. THIRA – has just been released. Regional input due by October 1, 2019. Voting on Applications – Michelle highlighted the rules regarding conflict of interest and no presentations or additional application information is allowed (beyond the information in the application).
 - **Handouts** – from the Division of Fire Safety and Missouri Interoperability Center were included in the board packet
 - **Local/Regional:** no reports
 - **Adam Perry, Chairperson's Report:** Adam shared the HSAC update relating to the Cyber Security office.
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlighted grant updates that were included in the committee packets:
 - **FY2017:** All projects are 100% completed. Wrapping up the Mo-Kan portion related to the Work Plan and M&A accounts.
 - **FY2018:** Gary reviewed the handout that showed 5 projects 100% completed. Other projects are or will be underway in this quarter. He noted that the Shower Trailer project will not be pursued. Discussion/decisions on the \$10,425.13 is under New Business.

- **FY2019:** See New Business.
6. **Committee Review / Vacancies / Updates:**
 Committee vacancies were reviewed. Three of 32 slots are open. Vacancies remain for City or Public Works, City Administrator/Mayor, and County Commissioners. All committee members were encouraged to assist in filling vacancies.
7. **New / Other Business:**
- **FY2019 – vote on applications** – Gary Miller, Mo-Kan, asked the 11 RHSOC members to review and sign the Conflict of Interest form, noting any conflicts they may have. He then passed out the peer review scoring sheet that included information on each of the 5 applications. Michelle reported the NTA Ambulance District MOSWIN radio application was ruled unallowable by MIC. Discussion followed this report. Michelle added that the Caldwell County application included \$10,000 for 20 handheld radios – that are unallowable, reducing the application amount from \$58,000 to \$48,000. Gary gave a brief summary of the four remaining applications. Discussion continued. It was stated that the total funding request for the four applications was \$89,488 and we had \$106,375 to allocate. Discussion followed with a consensus that the four applications should be fully funded and that the RHSOC should ask the State OHS office to give the RHSOC the opportunity to re-allocate the remaining \$16,887 at a later date. Rhonda Wiley made the motion to fully fund the four projects. Ashley McGinnis seconded the motion. The four projects/applications were voted on separately as follows:
 1. Buchanan County EMA – Communications Vehicle renewal for \$8,088.00: A roll call vote was taken of the 10 voting members. Eight yes, two abstained (Bill Brinton, Lee Sawyer). Motion passed.
 2. Buchanan County EMA – Salamander maintenance renewal for \$4,400.00: A roll call vote was taken of the 10 voting members. Eight yes, two abstained (Bill Brinton, Lee Sawyer). Motion passed.
 3. NTA Ambulance – Interoperable Radio Project for \$29,000.00: A roll call vote was taken of the 10 voting members. Nine yes, one abstained (Keri Barclay). Motion passed.
 4. Caldwell County EMA – CERT Preparedness Project - \$48,000.00: A roll call vote was taken of the nine voting members. Nine yes. Motion passed.
 - **FY2018 – reallocate \$10,425.13** – Gary reminded the committee members that these funds were from the Cameron project that became ineligible. At the previous meeting, a shower trailer option was discussed but this idea died. Discussion was on upgrading the ballistic vests project from a Level IIIa to a Level IV. Discussion continued. Sherry Weldon made the motion that the \$10,425.13 be used to upgrade the ballistic vests to Level IV and any remaining funds be made available to the St. Joseph Police Department to purchase a 2nd portable radio. Rhonda Wiley seconded the motion. A roll call vote was taken of the ten voting members. Nine voted yes, one abstained (Keri Barclay). Motion passed.
 - **Equipment Disposition** – This is an ongoing item. Jada McClintick with the St. Joseph EMA, reported that the St. Joseph Police Department has supply items they no longer need.
 - **Inventory Updates** – ongoing, no report.
 - **THIRA update for 2019:** Michelle Branson reported that the THIRA process has begun with the format/spreadsheet being sent out today. She urged the committee to schedule a date soon to provide regional input prior to the October 1 deadline. She added that participation is required for EMPG grant funding. The committee will schedule a date to coordinate with the State Planner as soon as possible. A tentative date was set for September 11, 2019.
 - **New/Other Business:** Paul Stickler, Midwest Motorola, asked about radio repeaters for further clarification of the previous radio questions. Discussion followed.
8. **Next Meeting:** After discussion, the committee agreed to meet on October 23, 2019 at 13:30.
9. **Adjourn** – A motion to adjourn was made by RT Turner, seconded by Rhonda Wiley. The meeting adjourned at 14:46