

**MINUTES**  
**Region H Regional Homeland Security Oversight Committee**  
**Quarterly Business Meeting**  
**St. Joseph, MO 64501**  
**Monday, April 15, 2019, 13:30**

**PRIMARY MEMBERS PRESENT:**

|    |                                      |                                      |
|----|--------------------------------------|--------------------------------------|
| 12 | Adam Perry: Buch Cty HazMat          | Sherry Weldon: Livingston Cty Health |
|    | Robert Burns: Lathrop                | Mike Sobetski: Lifeline Foods        |
|    | RT Turner: KCP&L                     | Rick Bashor: Cameron PD              |
|    | Blair Shock: Clinton Cty EMD         | Bill Lamer (A): St. Joseph FD        |
|    | Bill Brinton: Buchanan Cty EMD       | Jill Voltmer: MWSU Police Chief      |
|    | Jennifer Protzman (A): St. Joseph PD | Darrell Wright (A): Chillicothe FD   |

**ALTERNATE MEMBERS PRESENT:**

|   |                                     |                            |
|---|-------------------------------------|----------------------------|
| 3 | Lesley Schulte: Harrison Cty Health | Mike O'Donnell: Cameron FD |
|   | Karla Long: Red Cross               |                            |

**OTHERS PRESENT:**

|    |                                     |                                      |
|----|-------------------------------------|--------------------------------------|
| 10 | Michelle Branson: DPS/OHS           | Ashly McGinnis: SJSJ, LHS            |
|    | Tom Charrette: MoDPS/MOSWIN         | Derrick Allen: Chillicothe FD        |
|    | Paul Stickler: Midwest Mobile Radio | Jada McClintick, St. Joseph EMA      |
|    | Ben Burson: Sun Reaper              | Jeremy Stephens: Chillicothe PD      |
|    | Jon Ecker: Mo-Kan Regional Council  | Gary Miller: Mo-Kan Regional Council |

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on April 15, 2019. The meeting was conducted at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Twelve (12) primaries/alternates from different disciplines attended. There was a quorum.
2. **Approve agenda:** Robert Burns made the motion to approve the agenda as presented. Darrell Wright seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
  - **January 28, 20198** – Chair Adam Perry asked for a motion to approve the minutes as presented. Blair Shock made the motion to approve the minutes, seconded by Bill Brinton. The motion passed unanimously
4. **Reports:**
  - **Michelle Branson**, DPS/OHS, updated the committee on several items.  
FY2019 – application period is open until 17:00, April 19. Michelle noted that the region needs at least 2 persons to score the applications. Voting will occur at the July quarterly meeting. She encouraged anyone working on an application to complete the process as soon as possible. State staff will have limited availability to answer questions.  
Michelle stated that Region C has a shower trailer that requires approximately \$10,000 in repairs and was asking if anyone/Region is interested acquiring this asset. Several members expressed interest. Bill Brinton will follow through with collecting information for the RHSOC.  
Michelle added that if any regional assets are used for events or exercises, that pictures be taken and forwarded to OHS.
  - **Tom Charrette**, MoDPS/MOSWIN, updated the group as to the Missouri statewide interoperability network changes/trainings/opportunities. He provide a handout with various efforts in progress as well as scheduled trainings. As always, he extended the invitation to all to utilize his office for assistance.

- **Local/Regional:** Darrell Wright mentioned that training on Version 2 of the Salamander ID system is being made available. Bill Brinton volunteered to check into scheduling a training time.
  - **Adam Perry, Chairperson's Report:** Adam reiterated the urgency of getting FY2019 applications completed ASAP.
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlight grant updates that were included in the committee packets:
- **FY2017:** Only the medical supplies cache remains in progress. As well as Mo-Kan spending down the final Work Plan and M&A balances
  - **FY2018:** Gary stated that FY2018 is on track. Of the 11 projects, 5 are underway or completed and 5 will be expected to be initiated in the near future. The 11<sup>th</sup> project, for tent repairs, has been cancelled. The requested repairs have been completed.  
This action leaves \$10,425.13 available to be re-allocated by the RHSOC. Thoughts included an additional radio for the St Joseph Police Department radio cache or more SCBA tanks. It was suggested that acquiring and repairing the aforementioned shower trailer might be an option as well. Discussion followed. Michelle Branson noted that the RHSOC would need to make their decision as soon as possible. Most members were in favor of the shower trailer option but requested more info on the condition of the shower trailer, needed repairs and any sustainment costs. It was agreed that an email vote would be taken after appropriate information was collected and evaluated.
  - **FY2019:** Gary also reminded all that the deadline was Friday, April 19<sup>th</sup>. He added that the SHSP grant program is for funding future projects. Expenses incurred prior to grant award execution are not eligible.
6. **Committee Review / Vacancies / Updates:**  
Committee vacancies were reviewed. Five of 32 slots are open.
- Public Utility/Private Industry, Alternate – Adam Perry reported that he had communicated with Valerie Murawski with Albaugh LLC and that she is willing to serve. Bill Brinton seconded. Vote was unanimous.
  - Schools, Alternate – Jennifer Protzman nominated Dr. Ashly McGinnis. Dr. McGinnis is the principal of Lafayette High School in St Joseph. Bob Burns seconded the nomination. Vote was unanimous.
  - Remaining vacancies are alternates for City or Public Works, City Administrator/Mayor, and County Commissioners. All committee members were encouraged to assist in filling vacancies.
7. **New / Other Business:**
- **Equipment Disposition** – Jon Ecker, Mo-Kan, reported that equipment disposition and inventory updates are in progress and are a continuous process. He anticipated more efforts in the coming months.
  - **Inventory Updates** – Jon Ecker – see above.
  - **THIRA update for 2019:** Michelle Branson reported that the THIRA process is in transition at the State level.
  - **2019 Peer Review Working Group** – Per Michelle Branson, there will be a training made available to the peer review scorers for the FY2019 applications.
  - **Vendor:** Ben Burson of Sun Reaper spoke to the group about his company's portable electric light trailer. A unit was on display in the parking lot. Brochures were available.
8. **Next Meeting:** The date for next meetings is July 15, 2019 at 13:30.
9. **Adjourn** – A motion to adjourn was made at 14:23.