

**MINUTES**  
**Region H Regional Homeland Security Oversight Committee**  
**Quarterly Business Meeting**  
**St. Joseph, MO 64501**  
**Monday, January 28, 2019, 13:30**

**PRIMARY MEMBERS PRESENT:**

11	Adam Perry: Buch Cty HazMat	Sherry Weldon: Livingston Co
	Robert Burns: Lathrop	Mike Sobetski: Lifeline Foods
	RT Turner: KCP&L	Phil Rickabaugh: Maryville Fire
	Keri Barclay: Harrison Cty Hospital	Blair Shock: Clinton Cty EMD
	Bill Brinton: Buchanan Cty EMD	Mike Wilson (A): St. Joseph PD
	Jennifer Protzman (A): St. Joseph PD	

**ALTERNATE MEMBERS PRESENT:**

3	John Barclay: NTA Ambulance	Mike O'Donnell: Cameron Fire
	Ruben Bulgin: Lifeline Foods	

**OTHERS PRESENT:**

11	Michelle Branson: DPS/OHS	Corey Sloan: NTA Ambulance
	Tom Charrette: MoDPS/MOSWIN	Bill Lamar: St. Joseph FD
	David Roll: Daviess County EMA	Paul Stickler: Midwest Mobile Radio
	Jill Voltmer: MWSU	Jada McClintick, St. Joseph EMA
	David Hart, St. Joseph PD	Jon Ecker: Mo-Kan Regional Council
	Gary Miller: Mo-Kan Regional Council	

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on January 28, 2019. The meeting was at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Eleven (11) primaries/alternates from different disciplines attended. There was a quorum.
2. **Approve agenda:** Blair Shock made the motion to approve the agenda as presented. Keri Barclay seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
  - **October 15, 2018** – Chair Adam Perry asked for a motion to approve the minutes as presented. RT Turner made the motion to approve the minutes, seconded by Ruben Bulgin. The motion passed unanimously.
  - **December 17, 2018, Email vote** - Chair Adam Perry asked for a motion to approve the minutes as presented regarding the email vote for the additional applications. Bob Burns made the motion to approve the minutes, seconded by Blair Shock. The motion passed unanimously.
4. **Reports:**
  - **Michelle Branson, DPS/OHS,** updated the committee on several items.
    - Equipment – she reminded members that it is important that they have an MOU to lend out any equipment in their possession. She stated that this helps with any liability situation involving damaged equipment.
    - Peer Review – Michelle stated that each Region is to supply two volunteers for the ‘Peer Review Working Group’ workshop to be held on February 7<sup>th</sup> in Jeff City.
    - FY2019 – application workshop is scheduled for March 15, with the application period running from March 18<sup>th</sup> to April 19<sup>th</sup>.
    - THIRA – the State is still formulating the “whole community worksheet”. Nothing is currently due. More info to follow.

- Travel – OHS has extended the requirement for lodging to 75 miles from home office. It previously was 50 miles.
- **Adam Perry, HSAC**, Adam shared information on the “2<sup>nd</sup> round” of funding that allowed Region H to re-open applications for remaining FY2018 funds. He also mentioned the new 75-mile minimum for lodging to be allowable. He added that Cyber-Security is a hot item that the State is working on.
  - **Tom Charrette**, MoDPS/MOSWIN, updated the group as to the Missouri statewide interoperability network changes. He provide a handout with various efforts in progress. He extended the invitation to all to utilize his office for assistance.
  - **Local/Regional:** Other members shared general comments and updates to their particular jurisdictional efforts.
  - **Adam Perry, Chairperson’s Report**, from his previous report (HSAC), Adam added that Cyber-Security is a hot item that the State is working on.
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, highlight grant updates that were included in the committee packets:
- **FY2017:** Only the medical supplies cache remains in progress. All other projects 100% completed. Of the completed projects, \$195.37 remains for the IST trailer, and \$19.94 for the Stars subscription. RT Turner made the motion to transfer the two remaining balances to the medical supplies project. Bill Brinton second the motion. The motion passed unanimously.
  - **FY2018:** Gary stated that report included the four recently added projects. Those projects are finalizing their application information with the State. Repairs are completed on the St. Joseph EMA Doosan generator. The Star Wars subscription services were renewed for 18 months.
6. **Committee Review / Vacancies / Updates:** Committee vacancies were reviewed.
- With seven vacancies on roster, all members were asked for suggestions &/or nominations fill those vacancies. Prior to discussion, Bill Brinton made the motion that all new members be considered as a group (as opposed to individually). Bob Burns second the motion. The motion to hold one vote for all nominations was passed unanimously.  
Bill Brinton nominated Bill Lamar, St. Joseph Fire, to for the alternate spot for Fire. Bill Brinton nominated Lee Sawyer, Buchanan County Presiding Commissioner, for County Commissioner, primary spot. Adam Perry nominated Jill Voltmer, MWSU, for the School primary slot. Bill Brinton made the motion to approve the three new members (Bill Lamar, Lee Sawyer, Jill Voltmer) to the Region H RHSOC committee. Mike O’Donnell seconded, motion passed unanimously. All members were encouraged to assist in filling all remaining vacancies.
7. **New / Other Business:**
- **Equipment Disposition** – as we continue to update the inventory list, missing, old, and inoperable equipment would be “disposed” of through the equipment disposition process.
  - **Inventory Updates** – Jon Ecker, Mo-Kan, reported that the inventory update is difficult but proceeding and that Mo-Kan is working with all entities to properly document and verify the current inventory information. General discussion included disposition and who would be responsible for old transactions. Inventory is an ongoing process for everyone involved.
  - **THIRA update for 2019:** As noted by Michelle Branson, the THIRA process is in transition at the State level. More info to follow when it becomes available.
  - **2019 Peer Review Working Group** – Volunteers were needed to attend the February 7<sup>th</sup> workshop. Bill Brinton and Adam Perry volunteered.
  - **Training** – Gary Miller pointed members to the last page in the information packet. He stated the last sheet was an example of the trainings made available through SEMA. Discussion followed.
8. **Next Meeting:** The date for next meetings is April 15, 2019 at 13:30.
9. **Adjourn** – A motion to adjourn was made at 14:23.