

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting
St. Joseph, MO 64501
Monday, July 16, 2018, 13:00

PRIMARY MEMBERS PRESENT:

11	x Robert Burns: City of Lathrop	x Sherry Weldon: Livingston Co
	Adam Perry: Region H HSRRS	x Wally Patrick: Buchanan County EMS
	x Rhonda Wiley: Atchison Co 911	x Blair Shock: Clinton County EMA
	Bill Brinton: Buchanan County EMA	x Ruben Bulgin (A): Lifeline Foods
	x RT Turner: KCP&L	x Rick Bashar: Cameron PD
	Keri Barclay: Harrison Cty Hospital	

ALTERNATE MEMBERS PRESENT:

7	x Mike O'Donnell: Cameron FD	Lesley Schulte: County Health
	John Barclay: NTA Ambulance	x Frank Hayden: Hedrick Medical Center
	Mike Wilson: St. Joseph PD	Jennifer Protzman: St. Joseph PD
	Tony Stonecypher: Gallatin Administrator	

Names that are Bold with an 'x', voted in the FY2018 allocation process.

OTHERS PRESENT:

9	Michelle Branson: DPS/OHS	Merrel Breyer: MoDept. of Ag
	Bryan Courtney: MoDPS/MOSWIN	Bob Bloomberg: MoDPS
	Michael Booth: MoDPS/SEMA	David Roll: Daviess County EMA
	Paul Stickler: Midwest Mobile Radio	Jada McClintick: St. Joseph EMA
	Gary Miller: Mo-Kan Regional Council	

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on July 16, 2018. The meeting was at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chairperson Adam Perry called the meeting to order at 13:00. A verbal roll call was taken. A total of 11 primaries/alternates from different disciplines were in attendance. There was a quorum.
2. **Approve agenda:** Tony Stonecypher made the motion to approve the agenda as presented. Rubin Bulgin seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
 - **April 16, 2018** – Chairman Adam Perry asked the members to review the minutes. Bill Brinton made the motion to approve the minutes as presented. The motion was seconded by Rhonda Wiley. The motion passed unanimously.
4. **Reports:**
 - **Michelle Branson**, DPS/OHS, stated that the updated inventory for OHS purchased equipment is due October 1, 2018. Michelle reminded everyone the requirements of the State Homeland Security Grant Program (SHSP). She read that the grant “must assist recipients and subrecipients in achieving ant target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism”. Discussion followed. Daily or routine use items/equipment, does not meet this requirement. Michelle added that voting for funding must comply with the state’s conflict of interest policies. Additional comments and questions regarding the voting requirements were. She added that grant spending was on track and no issues or concerns were noted.
 - **Merrel Breyer**, MO Dept. of Ag gave the committee/attendees and update on Ag related topics for Missouri. He clearly stated that ‘human life comes first’ as it related to any AG related

- incidents. Merrel shared some (gruesome) details related to animal disposal. He gave updates to recent trainings and meetings. He shared that he was named as the co-chair to the Homeland Security Food & Agriculture Sector Committee (a federal committee).
- **Bryan Courtney**, MoDPS/MOSWIN, updated the group as to the Missouri statewide interoperability network changes. He stated that, statewide, 14 new remote sites have been installed with more planned for next year. He shared info on the MOSWIN system. He added that there will be a COMT training in the fall.
 - **Bob Bloomberg**, MoDPS/FIRSTNET, reported on FIRSTNET. He stated that AT&T was awarded as nationwide vendor for the FIRSTNET network. He stated that currently there are 1300 Missouri customers to the new network. He shared an AT&T contact for anyone wanting more information.
 - **Local/Regional:** Other members shared general comments and updates to their particular jurisdictional efforts.
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, reviewed the two expenditure schedules that were included in the member's information packets.
- **FY2016:** All projects have been 100% completed. Final spending relates to Mo-Kan activities including updating the equipment inventory. The FY2016 grant period ends on August 31, 2018.
 - **FY2017:** Four projects were funded for FY2017. Two (Star Wars & IST Trailer) are completed. The Isolation & Quarantine Shelter has been ordered. The fourth item is the Medical Supply Cache, which will begin this quarter.
6. **Committee Review / Vacancies / Updates:** Committee vacancies were reviewed.
- It was noted that we still have one vacancy under Public Utility/Private Industry and two vacancies for Schools. Members were encouraged to help fill the vacancies.
 - It was shared that both County Commissioner positions will become vacant after the next election and there is an additional vacancy in the Fire discipline.
7. **New / Other Business:**
- **Equipment Disposition – Nodaway Ambulance District-damaged shelter tent:** John Barclay described the incidents relating to the damaged (beyond repair) shelter. He stated that they were able to work with the insurance company to purchase a replacement shelter. As this was an FYI item – no committee action was required. It was noted that subrecipients of SHSP funding are required to maintain insurance on those purchased items.
 - **FY2017 funds transfer (?) – From Isolation Tent to Medical Supplies Cache:** Gary Miller suggested that since there was a savings in the purchase of the isolation tent, that a portion of the savings be used to fully fund the medical supplies cache project. The medical supplies cache was awarded \$42,361.26. The original request was for \$46,984.36, a difference of \$4,623.10. It was then suggested/asked, if \$2411.02 of that savings could be used to fund the repairs to the damaged generator, owned by the City of St. Joseph EMA. Michelle Branson thought that might be a possibility, but she would check for confirmation. It was the consensus of the committee that, if possible, the savings would first be used to repair the generator and then any balance would be used to fully fund the medical supplies.
 - **FY2018 – Vote to award new applications:** Gary Miller began by reviewing the seven applications that were scored and determined eligible by OHS. Several copies of the applications were handed out to the general audience. All meeting participants were allowed to ask questions and make comments on each of the applications. It was noted that if the FY2017 funds could pay for the generator repairs, that that application would be removed from the list of applicants. Considerable discussion was held regarding the applications and items to be purchased. It was noted the project funding for FY2018 exceeds the total requested funding from the seven applications.

Following the discussion, the conflict of interest policy was reiterated to ensure that only eligible committee members were permitted to vote. It was determined that ten members meet the qualification. All ten members signed the Conflict of Interest Agreement. The general motion

was to approve funding for all seven projects as listed (pending the decision on the generator repairs). A roll call vote was taken. The motion was unanimously approved.

- **Equipment Inventory – Emily Sweet:** Shortly after the meeting had begun, Gary Miller introduced Emily Sweet (Buchanan County EMS) as the point person on the inventory update project. Gary stated that Emily will be contacting all agencies that have acquired equipment through SHSP grant funding. Gary urged everyone to help Emily (and Region H) update the inventory list.
 - **THIRA update for 2019:** Gary Miller reminded everyone that the Region H THIRA needed to be updated by June 1, 2019. He stated that Mo-Kan is considering hiring a consultant to assist in this important process
8. **Next Meeting:** The date for next meetings is scheduled for October 15th.
 9. **Adjourn –** As there was no other business, Chairman Adam Perry adjourned the meeting at 14:51.