

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting
St. Joseph, MO 64501
Monday, January 29, 2018, 13:00

PRIMARY MEMBERS PRESENT:

10	Robert Burns: City of Lathrop	Sherry Weldon: Livingston Co
	Adam Perry: Region H HSRRS	Keri Barclay: HCC Hospital
	Wallace Patrick: Buchanan Co. EMS	Rick Basher: Cameron PD
	Rhonda Wiley: Atchison Co 911	Blair Shock: Clinton County EMA
	Ruben Bulgin (A): Lifeline Foods	Bill Brinton: Buchanan County EMA

ALTERNATE MEMBERS PRESENT:

4	Darrell Wright: Chillicothe FD	John Barclay: NTA Ambulance
	Mike Wilson: St. Joseph PD	Mike O'Donnell: Cameron FD

OTHERS PRESENT:

11	Michelle Branson: DPS/OHS	Michael Booth: SEMA
	Merrel Breyer: Mo Dept. of Ag	Jada McClintick: St. Joseph EMA
	Kevin Virgin: DPS/OHS	Paul Stickler: Midwest Radio
	Tom Charrette: MOSWIN	RT Turner: KCPL (later voted in)
	Bob Vey: Safety Council Board	David Roll: Daviess County EMA
	Gary Miller: Mo-Kan Regional Council	

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on January 29, 2018. The meeting was at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

1. **Roll Call:** Chairperson Adam Perry called the meeting to order at 13:00. A roll call was taken. A total of 10 primaries/alternates were in attendance. There was a quorum.
2. **Approve agenda:** Robert Burns made the motion to approve the agenda as presented. Ronda Wiley seconded the motion. The motion passed unanimously.
3. **Approve Meeting Minutes:**
 - **December 14, 2017** – Chairman Adam Perry asked the members to review the minutes. It was noted that two corrections were needed concerning person's affiliations. Bill Brinton made the motion to approve the December 14, 2017 as amended. The motion was seconded by Wally Patrick. The motion passed unanimously.
4. **Reports:**
 - **Michelle Branson**, DPS/OHS, updated the committee as spending on the two current grants. A Peer Review conference call will be held February 20th in regards to the FY2018 application process. She reminded everyone the requirement that HLS equipment must be insured and any incidents regarding said equipment be reported. Region wide inventory is to be updated by October. All equipment must be properly tagged. There will be a FY2018 application workshop on March 30th. Applications will be received from April 1 to May 5. Applications will be peer reviewed at our July 16th meeting.
 - **Merrel Breyer**, MO Dept of Ag, reported the completion of an exercise in Kansas and a subsequent training in Oklahoma. He reported that he rules on Dicamba (see October 16, 2017 minutes) have been updated.
 - **Tom Charrette**, DPS/MOSWIN, reported there are eleven new tower sites in the state with four more scheduled by the end of February. He noted that if anyone has gaps in coverage – they should contact his office. He reminded all to check the website for training opportunities.
 - **Kevin Virgin**, DPS/OHS, stated that SEMA is working on a new plan. He shared information on the Missouri 1 Plan.

- It was also noted that there will be Salamander training on March 6th for equipment tracking. Other upcoming trainings were also mentioned. Everyone was encourage to utilize the SEMA website for training updates/information:
<http://training.dps.mo.gov/sematraining.nsf/TrainingSchedule?OpenForm>
5. **Regional Grant Updates:** Gary Miller, Mo-Kan Regional Council, reviewed the two expenditure schedules that were included in the members information packets.
FY2016: In reviewing the FY2016 spending, he noted the remaining balance of \$337.68 from three of the completed projects. Gary stated that this balance will need to be re-allocated. He did not indicated any concern of expending all funds as budgeted.
FY2017: Only one of the funded projects is completed – the subscription services for the communications vehicle (aka Star Wars).
 6. **Committee Review / Vacancies / Updates:** Committee vacancies were reviewed.
 - David Roll, Daviess County EMA, had suggested Tony Stonecypher for consideration for the position of City Administrator. Blair Shock stated that he had talked to Tony Stonecypher, the city administrator for the City of Gallatin. Mr. Stonecypher told Blair that he would consider the position as the alternate for the City Administrator discipline. Discussion was held. Blair Shock nominated Tony Stonecypher, from Gallatin, as the City Administrator alternate. Bill Brinton seconded the motion. The motion passed unanimously.
 - Bill Brinton introduced Royal (RT) Turner as a suggestion for the Public Utility/Private Industry primary position. Mr. Turner introduced himself as an employee of KCP&L and gave a brief history of his involvement in the community. Bill Brinton made the motion to nominate RT Turner as the primary for the Public Utility discipline. Wally Patrick seconded the motion. The motion passed unanimously.
 - It was further noted that we still have one vacancy under Public Utility/Private Industry and two vacancies for Schools.
 7. **New / Other Business:**
 - **City of St. Joseph's request to salvage equipment:** Gary Miller shared with the committee the City of St. Joseph's request to salvage a portable generator that was inoperable. The City had a quote that indicated repairs would exceed \$2400. After considerable discussion, it was determined that more information from the City in regards to maintenance and funding were needed. Several members present indicated their desire to obtain the generator and pay for the repairs. The request to salvage the generator was tabled to the next meeting. Michelle Branson stated that routine maintenance is the responsibility of the title holder for all HLS equipment.
 - **Re-allocate balances in completed (FY2016) projects:** Gary Miller referred the committee members to the FY2016 spending schedule. He noted that there remains \$337.68 from three completed projects. A suggestion was made to transfer the balance to the Salamander project and use the balance for consumable supplies. Discussion held. Blair Shock made the motion to use the balance of funding (\$157 from GIS Mobile, \$54.67 from IST/MACC and \$126.01 Salamander) to be used to purchase supplies for the Salamander project. Ronda Wiley seconded the motion. Michelle Branson stated that a roll call vote was necessary in regards to spending/funding. Gary Miller conducted a roll call vote. The motion passed 11-0. (RT Turner included in the vote).
 8. **Next Meeting/s:** The date for next meetings is scheduled for April 16th, July 16th, and October 15th.
 9. **Adjourn** – As there was no other business, Chairman Adam Perry adjourned the meeting at 13:57.