



HOMELAND SECURITY OVERSIGHT COMMITTEE

REGION H

REGION H RHSOC QUARTERLY MEETING

April 15, 2019 13:30

Region H HazMat Building
312 W Colorado Street
St. Joseph, MO 64504

Agenda

1. Call to Order / Verbal Roll Call
2. Approval of Agenda
3. Approval of Meeting Minutes:
 - January 28, 2019, quarterly meeting
4. Reports:
 - OHS Updates, HSAC updates
 - Other State office and Program updates
 - Local/Regional Efforts & Initiatives
 - Chairperson's report
5. Regional grant updates
 - FY2017 - expires 8/31/2019
 - FY2018 - reallocate funds - \$10,425.13
 - FY2019 – application deadline is April 19, 2019 17:00
6. Committee Review / Vacancies / Updates
 - City Administrator/Mayor, County Commissioner, Public Utility/Private Industry
7. New / Other Business
 - Equipment Dispositions
 - Inventory updates
 - THIRA update for 2019
 - 2019 Peer Review Working Group
 - New/Other Business
8. Next Meeting – July 15th
9. Adjourn

The Region H Homeland Security Oversight Committee is facilitated by Mo-Kan Regional Council. For information regarding the committee or for special accommodations at the meeting, please contact Gary Miller at (816) 233-3144 or gary@mo-kan.org.

MINUTES
Region H Regional Homeland Security Oversight Committee
Quarterly Business Meeting
St. Joseph, MO 64501
Monday, January 28, 2019, 13:30

PRIMARY MEMBERS PRESENT:

| | | |
|-----------|---|--|
| 11 | Adam Perry: Buch Cty HazMat Robert Burns: Lathrop RT Turner: KCP&L Keri Barclay: Harrison Cty Hospital Bill Brinton: Buchanan Cty EMD Jennifer Protzman (A): St. Joseph PD | Sherry Weldon: Livingston Co Mike Sobetski: Lifeline Foods Phil Rickabaugh: Maryville Fire Blair Shock: Clinton Cty EMD Mike Wilson (A): St. Joseph PD |
|-----------|---|--|

ALTERNATE MEMBERS PRESENT:

| | | |
|----------|---|------------------------------|
| 3 | John Barclay: NTA Ambulance Ruben Bulgin: Lifeline Foods | Mike O'Donnell: Cameron Fire |
|----------|---|------------------------------|

OTHERS PRESENT:

| | | |
|-----------|---|---|
| 11 | Michelle Branson: DPS/OHS Tom Charrette: MoDPS/MOSWIN David Roll: Daviess County EMA Jill Voltmer: MWSU David Hart, St. Joseph PD Gary Miller: Mo-Kan Regional Council | Corey Sloan: NTA Ambulance Bill Lamar: St. Joseph FD Paul Stickler: Midwest Mobile Radio Jada McClintick, St. Joseph EMA Jon Ecker: Mo-Kan Regional Council |
|-----------|---|---|

The regular quarterly meeting of the Region H Regional Homeland Security Oversight Committee was held on January 28, 2019. The meeting was at the Region H HazMat Building, located at 312 W. Colorado Street, St. Joseph, MO 64504.

- 1. Roll Call:** Chair Adam Perry called the meeting to order at 13:30. A verbal roll call was taken. Eleven (11) primaries/alternates from different disciplines attended. There was a quorum.
- 2. Approve agenda:** Blair Shock made the motion to approve the agenda as presented. Keri Barclay seconded the motion. The motion passed unanimously.
- 3. Approve Meeting Minutes:**
 - **October 15, 2018** – Chair Adam Perry asked for a motion to approve the minutes as presented. RT Turner made the motion to approve the minutes, seconded by Rubin Bulgin. The motion passed unanimously.
 - **December 17, 2018, Email vote** - Chair Adam Perry asked for a motion to approve the minutes as presented regarding the email vote for the additional applications. Bob Burns made the motion to approve the minutes, seconded by Blair Shock. The motion passed unanimously.
- 4. Reports:**
 - **Michelle Branson, DPS/OHS,** updated the committee on several items.
Equipment – she reminded members that it is important that they have an MOU to lend out any equipment in their possession. She stated that this helps with any liability situation involving damaged equipment.
Peer Review – Michelle stated that each Region is to supply two volunteers for the 'Peer Review Working Group' workshop to be held on February 7th in Jeff City.
FY2019 – application workshop is scheduled for March 15, with the application period running from March 18th to April 19th.
THIRA – the State is still formulating the "whole community worksheet". Nothing is currently due. More info to follow.

Travel – OHS has extended the requirement for lodging to 75 miles from home office. It previously was 50 miles.

- **Adam Perry, HSAC**, Adam shared information on the “2nd round” of funding that allowed Region H to re-open applications for remaining FY2018 funds. He also mentioned the new 75-mile minimum for lodging to be allowable. He added that Cyber-Security is a hot item that the State is working on.
 - **Tom Charrette, MoDPS/MOSWIN**, updated the group as to the Missouri statewide interoperability network changes. He provide a handout with various efforts in progress. He extended the invitation to all to utilize his office for assistance.
 - **Local/Regional**: Other members shared general comments and updates to their particular jurisdictional efforts.
 - **Adam Perry, Chairperson’s Report**, from his previous report (HSAC), Adam added that Cyber-Security is a hot item that the State is working on.
5. **Regional Grant Updates**: Gary Miller, Mo-Kan Regional Council, highlight grant updates that were included in the committee packets:
- **FY2017**: Only the medical supplies cache remains in progress. All other projects 100% completed. Of the completed projects, \$195.37 remains for the IST trailer, and \$19.94 for the Stars subscription. RT Turner made the motion to transfer the two remaining balances to the medical supplies project. Bill Brinton second the motion. The motion passed unanimously.
 - **FY2018**: Gary stated that report included the four recently added projects. Those projects are finalizing their application information with the State. Repairs are completed on the St. Joseph EMA Doosan generator. The Star Wars subscription services were renewed for 18 months.
6. **Committee Review / Vacancies / Updates**: Committee vacancies were reviewed.
- With seven vacancies on roster, all members were asked for suggestions &/or nominations fill those vacancies. Prior to discussion, Bill Brinton made the motion that all new members be considered as a group (as opposed to individually). Bob Burns second the motion. The motion to hold one vote for all nominations was passed unanimously.
Bill Brinton nominated Bill Lamar, St. Joseph Fire, to for the alternate spot for Fire. Bill Brinton nominated Lee Sawyer, Buchanan County Presiding Commissioner, for County Commissioner, primary spot. Adam Perry nominated Jill Voltmer, MWSU, for the School primary slot. Bill Brinton made the motion to approve the three new members (Bill Lamar, Lee Sawyer, Jill Voltmer) to the Region H RHSOC committee. Mike O'Donnell seconded, motion passed unanimously. All members were encouraged to assist in filling all remaining vacancies.
7. **New / Other Business**:
- **Equipment Disposition** – as we continue to update the inventory list, missing, old, and inoperable equipment would be “disposed” of through the equipment disposition process.
 - **Inventory Updates** – Jon Ecker, Mo-Kan, reported that the inventory update is difficult but proceeding and that Mo-Kan is working with all entities to properly document and verify the current inventory information. General discussion included disposition and who would be responsible for old transactions. Inventory is an ongoing process for everyone involved.
 - **THIRA update for 2019**: As noted by Michelle Branson, the THIRA process is in transition at the State level. More info to follow when it becomes available.
 - **2019 Peer Review Working Group** – Volunteers were needed to attend the February 7th workshop. Bill Brinton and Adam Perry volunteered.
 - **Training** – Gary Miller pointed members to the last page in the information packet. He stated the last sheet was an example of the trainings made available through SEMA. Discussion followed.
8. **Next Meeting**: The date for next meetings is April 15, 2019 at 13:30.
9. **Adjourn** – A motion to adjourn was made at 14:23.

Region H Regional Homeland Security Oversight Committee (RHSOC)

| Discipline | Name | Primary Alternate | Jurisdiction/Organization | Email Address | Phone |
|-----------------------------------|-------------------|----------------------|---------------------------------|----------------------------------|---------------------------|
| Emergency Management | Blair Shock | Primary | Clinton County | blair.shock@clintoncomo.org | 816-539-2144 |
| Emergency Management | John Barclay | Alternate | NTA Memorial Ambulance | ntatrain@grm.net | 660-425-6319 |
| Police | Rick Bashar | Primary | Cameron Police Dept. | chiefpd100@cameronmo.com | 816-632-6521 |
| Police | Mike Wilson | Alternate | St. Joseph Police Dept. | mwilson@stjoemo.org | 816-271-4881 |
| Sheriff | Bryan Atkins | Primary | Andrew County | bryan.atkins@andrewcounty.org | 816-324-5801 |
| Sheriff | Rodney Herring | Alternate | Grundy County | grucoso@grundycountymmo.com | ??? |
| Fire | Phil Rickabaugh | Primary | Maryville Fire Department | 253mdps_fire@maryvilledps.com | 660-562-3209 |
| Fire | Bill Lamar | Alternate | St. Joseph Fire Department | | |
| County Health | Sherry Weldon | Primary | Livingston County | sherry.weldon@livcohealth.com | 660-646-5506 |
| County Health | Lesley Schulte | Alternate | Multiple | lesley.schulte@lpha.mo.gov | 660-853-1126 |
| HAZMAT | Adam Perry | Primary (CHAIR) | Buchanan County | aperry@atix.riss.net | 816-261-3852 |
| HAZMAT | Mike O'Donnell | Alternate | Cameron Fire Department | chiefd@cameronmo.com | 816-632-0747 |
| City or Public Works | Rod McQuerrey | Primary | City of St. Joseph Public Works | Rmcquerrey@stjoemo.org | 816-344-1794 |
| City or Public Works | | Alternate | | | |
| City Administrator / Mayor | Robert Burns | Primary | Lathrop | lathropcity@grm.net | 816-528-6981 |
| City Administrator / Mayor | | Alternate | Gallatin | cityadmin@gallatinmo.com | 660-373-2591 |
| County Commissioners | Lee Sawyer | Primary | Buchanan County Presiding Comm | lsawyer@co.buchanan.mo.us | |
| County Commissioners | | | | | |
| Public Utility / Private Industry | RT Turner | Primary | KCP&L | roval.turner@kcpl.com | 816-387-6345 |
| Public Utility / Private Industry | Valerie Murawski | ** Alternate | Albaugh, LLC | valeriet@albaughllc.com | 816-676-6021 |
| EMS | Wallace Patrick | Primary | Buchanan County EMS | wally.patrick@bc-ems.com | 816-271-6147 816-387-3908 |
| EMS | Darrell Wright | Alternate | Chillicothe Fire Dept. | dwright@chillicothe-city.org | 660-646-2139 x202 |
| 9-1-1 | Rhonda Wiley | Primary (VICE CHAIR) | Atchison County | ac911@rpt.coop | 660-253-0215 |
| 9-1-1 | Jennifer Protzman | Alternate | City of St. Joseph Police Dept. | jprotzman@stjoemo.org | 816-271-4707 |
| Schools | Jill Voltmer | Primary | MWSU Police Chief | jvoltmer3@missouriwestern.edu | |
| Schools | Ashly McGinnis | ** Alternate | SJSD Lafayette HS Principal | Ashly.McGinnis@sjsd.k12.mo.us | |
| Volunteer Organization | Bill Brinton | Primary | Buchanan County | bbrinton@co.buchanan.mo.us | 816-383-0604 |
| Volunteer Organization | Karla Long | Alternate | American Red Cross | karla.long@redcross.org | 816-232-8439 |
| Agriculture | Mike Sobetski | Primary | Lifeline Foods | Mike.Sobetski@lifeline-foods.com | 816-279-1651 |
| Agriculture | Ruben Bulgin | Alternate | Lifeline Foods | rbulgin@lifeline-foods.com | 816-901-3104 |
| Hospitals | Keri Barclay | Primary | Harrison Co. Community Hospital | kbarclay@hchospital.org | 660-425-1456 |
| Hospitals | Frank Hayden | Alternate | Hedrick Medical Center | Ahayden@saint-lukes.org | 660-214-8415 |

| FY2017 | Budget Category | Details | Subaward Budget | Prior Expenses | Available Balance | Expenses This Period | Total Expenses To Date | Balance Remaining |
|----------------------------|--|----------|-----------------|----------------|-------------------|----------------------|------------------------|-------------------|
| Personnel | | | | | | | | |
| | M & A - Personnel | 1001(Lin | \$3,750.00 | \$0.00 | \$3,750.00 | \$2,634.99 | \$2,634.99 | \$1,115.01 |
| | Workplan - Personnel | 1002(Lin | \$15,950.00 | \$0.00 | \$15,950.00 | \$14,504.47 | \$14,504.47 | \$1,445.53 |
| | Sub Total: | | \$19,700.00 | \$0.00 | \$19,700.00 | \$17,139.46 | \$17,139.46 | \$2,560.54 |
| Personnel Benefits | | | | | | | | |
| | M & A - Benefits | 2001(Lin | \$495.00 | \$0.00 | \$495.00 | \$289.81 | \$289.81 | \$205.19 |
| | Workplan - Benefits | 2002(Lin | \$2,000.00 | \$0.00 | \$2,000.00 | \$2,157.50 | \$2,157.50 | -\$157.50 |
| | Sub Total: | | \$2,495.00 | \$0.00 | \$2,495.00 | \$2,447.31 | \$2,447.31 | \$47.69 |
| Travel | | | | | | | | |
| | M&A Travel | 9001(Lin | \$275.00 | \$0.00 | \$275.00 | \$0.00 | \$0.00 | \$275.00 |
| | Workplan Travel | 9002(Lin | \$750.00 | \$0.00 | \$750.00 | \$662.07 | \$662.07 | \$87.93 |
| | Sub Total: | | \$1,025.00 | \$0.00 | \$1,025.00 | \$662.07 | \$662.07 | \$362.93 |
| Equipment | | | | | | | | |
| | Isolation Air Scrubber to go with Isolation tent | 10002(L | \$15,998.76 | \$15,998.76 | \$0.00 | \$0.00 | \$15,998.76 | \$0.00 |
| | NTA Isolation Shelter with lighting | 10001(L | \$34,009.99 | \$34,009.99 | \$0.00 | \$0.00 | \$34,009.99 | \$0.00 |
| | Sub Total: | | \$50,008.75 | \$50,008.75 | \$0.00 | \$0.00 | \$50,008.75 | \$0.00 |
| Supplies/Operations | | | | | | | | |
| | M&A Supplies | 11001(L | \$1,122.08 | \$0.00 | \$1,122.08 | \$594.70 | \$594.70 | \$527.38 |
| | NTA MCI Trailer Cache Supplies | 11003(L | \$47,451.93 | \$0.00 | \$47,451.93 | \$30,353.44 | \$30,353.44 | \$17,098.49 |
| | St. Joe Supplies for Incident Support Team Trailer | 11004(L | \$2,479.63 | \$2,479.63 | \$0.00 | \$0.00 | \$2,479.63 | \$0.00 |
| | Workplan Supplies | 11002(L | \$6,300.00 | \$0.00 | \$6,300.00 | \$4,591.19 | \$4,591.19 | \$1,708.81 |
| | Sub Total: | | \$57,353.64 | \$2,479.63 | \$54,874.01 | \$35,539.33 | \$38,018.96 | \$19,334.68 |
| Contractual | | | | | | | | |
| | Buchanan County Starwars Annual Communications Support | 12001(L | \$7,259.26 | \$7,259.26 | \$0.00 | \$0.00 | \$7,259.26 | \$0.00 |
| | Sub Total: | | \$7,259.26 | \$7,259.26 | \$0.00 | \$0.00 | \$7,259.26 | \$0.00 |
| Total Budget | | | | | | | | |
| | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Sub Total: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Totals: | | \$137,841.65 | \$59,747.64 | \$78,094.01 | \$55,788.17 | \$115,535.81 | \$22,305.84 |

balance

submitted

| FY2018 Budget Category | | Subaward Budget | Prior Expenses | Available Balance | Expenses This Period | Total Expenses To Date | Balance Remaining |
|--|--------------|-----------------|----------------|-------------------|----------------------|------------------------|-------------------|
| Personnel | | | | | | | |
| M & A - Personnel | | \$3,550.00 | \$0.00 | \$3,550.00 | \$0.00 | \$0.00 | \$3,550.00 |
| Workplan - Personnel | | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 |
| Sub Total: | | \$18,550.00 | \$0.00 | \$18,550.00 | \$0.00 | \$0.00 | \$18,550.00 |
| Personnel Benefits | | | | | | | |
| M & A - Benefits | | \$720.00 | \$0.00 | \$720.00 | \$0.00 | \$0.00 | \$720.00 |
| Workplan - Benefits | | \$2,800.00 | \$0.00 | \$2,800.00 | \$0.00 | \$0.00 | \$2,800.00 |
| Sub Total: | | \$3,520.00 | \$0.00 | \$3,520.00 | \$0.00 | \$0.00 | \$3,520.00 |
| Travel | | | | | | | |
| M&A Travel | | \$300.00 | \$0.00 | \$300.00 | \$0.00 | \$0.00 | \$300.00 |
| Workplan Travel | | \$750.00 | \$0.00 | \$750.00 | \$0.00 | \$0.00 | \$750.00 |
| Sub Total: | | \$1,050.00 | \$0.00 | \$1,050.00 | \$0.00 | \$0.00 | \$1,050.00 |
| Equipment | | | | | | | |
| Crime Scene Barrier, St Joseph PD | | \$5,877.00 | \$0.00 | \$5,877.00 | \$0.00 | \$0.00 | \$5,877.00 |
| Generator Repairs, St. Joseph EMA | | \$2,529.55 | \$2,326.55 | \$203.00 | \$0.00 | \$2,326.55 | \$203.00 *** |
| Mass Care Shelter, Nodaway Ambulance | | \$25,478.95 | \$0.00 | \$25,478.95 | \$0.00 | \$0.00 | \$25,478.95 |
| Overt EMA Ballistic Vests, NTA Ambulance | | \$9,957.50 | \$0.00 | \$9,957.50 | \$0.00 | \$0.00 | \$9,957.50 |
| Mosaic Life - repairs to Shelter (Zumro) | | \$6,594.42 | \$0.00 | \$6,594.42 | \$0.00 | \$0.00 | \$6,594.42 |
| Cameron Ambulance - repairs to Shelter (Zumro) | | \$10,425.13 | \$0.00 | \$10,425.13 | \$0.00 | \$0.00 | \$10,425.13 |
| St. Joseph PD - Portable Radio (APX8000) | | \$6,896.00 | \$0.00 | \$6,896.00 | \$0.00 | \$0.00 | \$6,896.00 |
| Sub Total: | | \$67,758.55 | \$2,326.55 | \$65,432.00 | \$0.00 | \$2,326.55 | \$65,432.00 |
| Supplies/Operations | | | | | | | |
| M&A Supplies | | \$1,242.02 | \$0.00 | \$1,242.02 | \$0.00 | \$0.00 | \$1,242.02 |
| HSRT Team SCBA Project, Buch Cty EMA | | \$16,776.00 | \$0.00 | \$16,776.00 | \$0.00 | \$0.00 | \$16,776.00 |
| HSRT Team SCBA Project, Cameron PD | | \$8,275.00 | \$0.00 | \$8,275.00 | \$0.00 | \$0.00 | \$8,275.00 |
| Workplan Supplies | | \$6,450.00 | \$0.00 | \$6,450.00 | \$0.00 | \$0.00 | \$6,450.00 |
| Sub Total: | | \$32,743.02 | \$0.00 | \$32,743.02 | \$0.00 | \$0.00 | \$32,743.02 |
| Contractual | | | | | | | |
| Buchanan County Starwars Annual Communications Support | | \$10,918.00 | \$10,918.00 | \$0.00 | \$0.00 | \$10,918.00 | \$0.00 |
| Buchanan County EMA - Bading Project | | \$6,700.00 | | \$6,700.00 | \$0.00 | \$0.00 | \$6,700.00 |
| Sub Total: | | \$17,618.00 | \$10,918.00 | \$6,700.00 | \$0.00 | \$10,918.00 | \$6,700.00 |
| Total Budget | | | | | | | |
| | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Sub Total: | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Totals: | | \$141,239.57 | \$13,244.55 | \$127,995.02 | \$0.00 | \$13,244.55 | \$127,995.02 |
| balance submitted | | | | | | | |
| paid | | | | | | | |
| M&A | \$5,812.02 | \$0.00 | \$0.00 | \$5,812.02 | \$0.00 | \$0.00 | \$5,812.02 |
| Work Plan | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 |
| Projects | \$110,427.55 | \$13,244.55 | \$97,183.00 | \$13,244.55 | \$0.00 | \$13,244.55 | \$97,183.00 |
| | \$141,239.57 | \$13,244.55 | \$127,995.02 | \$0.00 | \$0.00 | \$13,244.55 | \$127,995.02 |

State Emergency Management Agency

The Emergency Management Training (EMT) curriculum delivered by SEMA offers an extensive array of training opportunities for State and local emergency managers, public officials, members of volunteer relief organizations, and professionals in related fields. The EMT program has proven itself to be a comprehensive and effective vehicle to train state and local officials in disaster mitigation, preparedness, response, and recovery. Jurisdictions across Missouri, can and do cope with disaster by preparing in advance through training activities and by using the skills learned to build local teams and coalitions that respond to emergencies.

Upcoming Trainings

| Dates | Title |
|-------------------|---|
| Apr 10, 2019 | WebEOC Operator Training |
| Apr 16 - 17, 2019 | Warning Coordination (APS Elective Course) |
| Apr 17, 2019 | State Emergency Operations Center Training: Common Operating Picture/GIS/Resource Request |
| Apr 17, 2019 | WebEOC Operator Training |
| Apr 23 - 25, 2019 | Basic Public Information Officer Training (APS Elective Course) |

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