

MINUTES
ABCD REGIONAL PLANNING COMMISSION
MO-KAN REGIONAL COUNCIL

March 26, 2008
7:00 PM

PRESENT:	Donna Jean Boyer – City of St. Joseph Marvin Chrisman – Village of Country Club Jim Crenshaw – Clinton County Jack Euler – Citizen, Doniphan County Harold Hamm – City of St. Joseph	Dan Hausman – Buchanan County Mike Johnson – City of Cameron Layne Krause – DeKalb County Bill Kretzer – City of Savannah David Laurie – City of Atchison	Don Moore – Clinton County Ruth Ross – DeKalb County Bill Webb – City of Easton Galen Weiland – Doniphan County
OTHERS	Tom Bliss – MKRC	Gary Miller - MKRC	Cassie White - MKRC
PRESENT	Jon Ecker - MKRC	Jackie Spainhower – MKRC	

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held March 26, 2008 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Chairperson Ruth Ross presiding. Quorum was present.

1. **Ruth Ross called the meeting to order at 7:00pm.**
2. **Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of February 27, 2008 made by Mike Johnson, seconded by Dan Hausman. Motion passed unanimously.**
3. **Treasurer’s Report** - Dan Hausman presented Treasurer’s Report. **Motion to approve report made by Mike Johnson, seconded by Jim Crenshaw. Motion passed unanimously.**
4. **Committee Reports-**
 - A. **Personnel Committee Report-** None
 - B. **Budget and Finance Report-** None
 - C. **Revolving Loan Fund Committee** – Galen Weiland presented information to the board about Southside Family Fun Center. Jon Ecker stated that Richard and Kathy Shuster requested RLF financing for the purchase of a bowling alley located at 6938 King Hill Avenue in St. Joseph. New signage, maintenance, cleaning, and updates are needed to building and parking lot. Purchase price of existing land and 22,000 sq ft. building is set at \$150,000. Securing of bowling equipment will cost \$175,000 and total project cost is \$427,000. RLF Loan would be for the purchase of the building in the amount of \$100,000. Loan is contingent on the Shuster’s refinancing their home, a building/land appraisal of a minimum of \$150,000, and securing financing for equipment in the amount of \$175,000.
5. **New Business:**
 - A. **Resolution #147 – Public Transit Plan** – Jackie Spainhower presented the Mobility Plan. The Plan will increase accessibility of services throughout the 4-county area that are open to seniors and people with disabilities, and to increase awareness of services available to the public. **Dan Hausman made motion to adopt plan, seconded by Don Moore. Motion passed unanimously.**
 - B. **Approval of \$30,000 EDA 203 Planning Grant** – Tom Bliss presented to board information about a Four-State Development Conference funded by EDA. Conference will be held in St. Joseph. EDA will provide a grant for \$30,000, \$3,068 will be used to cover Mo-Kans cost for the conference. Remaining funds will cover speaker fees and contract fees. **Recommendation presented for approval of grant, Jim Crenshaw made motion to accept, seconded by Bill Webb. Motion passed unanimously.**
 - C. **National Association of Development Organizations Contract** – Tom Bliss presented to board of the \$30,000 EDA will provide for conference, \$10,000 will be sent to National

Association Development Organization (NADO) for them to facilitate the conference. **Mike Johnson made motion to enter into agreement, Dan Hausman seconded. Motion passed unanimously.**

D. Approval to accept amended EDA 203 Planning Grant for \$51,000 – Tom Bliss presented to board the amended EDA Planning Grant that will provide a key funding stream for MKRC. This grant will provide \$51,000 to offset costs associated with all of Mo-Kan’s programs (grant research and preparation, transportation planning, printing, mapping, loan preparation, etc). Grant requires a 30% (\$21,857) match of total project cost \$72,857. Match met using local assessments. EDA is now amending applications instead of approving a new grant each year. **Dan Hausman made motion to accept the amended contract, Jim Crenshaw seconded. Motion passed unanimously.**

E. RLF Loan to Southside Family fun Center, LLC for \$100,000 – was presented by Galen Weiland and Jon Ecker in Report from Revolving Loan Fund Committee. **Motion made by Jim Crenshaw to accept RLF loan, seconded by Don Moore. Motion passed unanimously.**

F. Approval to enter into professional services agreement with Andrew County for Compliance Officer in the amount of \$10,000 – Tom Bliss presented to board a professional services agreement between MKRC & Andrew County. MKRC will provide professional assistance to Andrew County ensuring that all state and federal grants received by Andrew County, and its affiliated organizations, meet compliance requirements set forth by grant agreements. **Motion made for continuation of services by Mike Johnson, seconded by Bill Webb. Motion passed unanimously.**

6. Old Business:

A. Approval of Ag-Terrorism Planning Contract – Jackie Spainhower presented a six-month, \$30,904.13 contract for services to be granted to MU Extension from April 1 – September 30. Award will facilitate ag-terrorism planning programs for 15 counties that comprise Region H. **Recommendation for approval, Jim Crenshaw made motion to accept, seconded by Mike Johnson. Motion passed unanimously.**

B. Approval of Rose-Heim Agency, LLC contract – Jackie Spainhower presented a \$4,000 contract for services to prepare and conduct a workshop for Critical Incident Stress Management on May 16. **Recommendation for formal approval of Rose-Heim contract, Don Moore made motion for approval, seconded by Mike Johnson.**

C. Approval of Mo-Kan Regional Council audit – Tom Bliss presented audit report for year ending 6/30/2007. Art White, auditor, presented the audit report to the board on 2/27/2008. No discussion, **motion to accept audit made by Dan Hausman, Jim Crenshaw seconded. Motion passed unanimously.**

7. Other Business – None

8. Status/Staff Reports-

A. Community and Regional Planning Activities- Jackie Spainhower gave brief update on Amazonia CDBG, Fire Station in Easton, and Mobility Project. Fire Station grant will not move forward at this time due to deadline on submitting surveys. Grant will be submitted next year. Homeland Security paid out \$323,149.57. \$239.40 left to allocate.

B. RLF Loan Activity – Gary Miller presented that nine (9) loans are current or near current. Wagon Wheel funded on 3/3/08.

9. Report of Chair – None

10. Report of Director:

A. Trimble’s wastewater CDBG is starting procurement stage.

B. Cameron’s housing project has completed 51 of 52 houses. Closeout is possible by end of year. Mike Johnson elaborated on project’s history.

C. Highland’s Community Center / Fire Station is 50% complete.

- D.** Cameron's Economic Development Project is a \$750,000 grant.
- E.** Cosby's sewer project is going out for bid on April 4.
- F.** Clinton County is hoping to receive funds to install an elevator. Deadline is May 1 for application.
- G.** Savannah senior housing project for LaVerna Heights. Bill Kretzer elaborated.
- H.** Tom Bliss presented flow chart of Mo-Kan Regional Council and which programs generate reserve funds.

Meeting adjourned.
