

**MINUTES
ABCD REGIONAL PLANNING COMMISSION
AND
MO-KAN REGIONAL COUNCIL**

**January 23, 2008
7:00 PM**

BOARD MEMBERS PRESENT:

Larry Atkins, Andrew County	Michael Johnson, City of Cameron
Don Moore, Clinton County	Dave Laurie, City of Atchison
Donna Jean Boyer, City of Saint Joseph	Mike Bozarth, City of Saint Joseph
Harold Hamm, City of Saint Joseph	Dan Hausman, Buchanan County
Sheldon Hamilton, City of Atchison	Galen Weiland, Doniphan County
Jim Crenshaw, Clinton County	Ruth Ross, DeKalb County

STAFF PRESENT:

Tom Bliss	Gary Miller
Samantha Henry	

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held January 23, 2008 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM.

1. **Ruth Ross called the meeting to order at 7:00pm.**
2. **Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of November 28, 2007 was made by Jim Crenshaw, seconded by Michael Johnson. Motion was approved.**
3. **Treasurer's Report- Discussion of Balance Sheet dated as of November, 2007.** Dan Hausman presented Treasurer's Report. Check register, Balance Sheet and Profit and Loss statement were distributed for Board approval. **Mike Johnson made a motion to approve, seconded by Don Moore. Motion was approved.**
4. **Committee Reports-**
 - A. **Personnel Committee Report-** None
 - B. **Budget and Finance Report-** None
 - C. **Revolving Loan Fund Committee-** Gary Miller briefly explained that all RLF Loans are up to date except Atchison Family Care. The last payment received was October 2007. Gary has been trying to reach them but has not had a response. He will continue to try to make contact.
5. **New Business:**
 - A. **Presentation of 2007 Audit-** Art White was unable to attend the meeting and present the audit. **Jim Crenshaw made a motion to defer the presentation until the next meeting, seconded by Sheldon Hamilton. Motion was approved.**
 - B. **A-95 Clearinghouse- MK #633- Prenatal to Five Head Start Grant Application-**Tom Bliss explained that Community Action Partnership has Head Start centers in the four surrounding counties. They are re-applying for \$3.1 million in federal funding. **Mike Johnson made a motion for Favorable Comment, seconded by Don Moore. Motion was approved.**
 - C. **Economic Development Administration Four-State Professional Development Conference-** Tom Bliss explained that a Four-State Development Conference (Missouri, Kansas, Nebraska and Iowa) will be funded by EDA. The conference will be held in Saint Joseph. EDA will provide \$30,000 with a local match of \$12,858 to cover the cost of the conference. Mo-Kan Regional Council will serve as a pass through organization for the Missouri Association of Councils of Governments (MACOG). Mo-Kan is not liable for any of

the match. The conference will be held in May and will be a 3 or 4 day conference. **Jim Crenshaw made a motion to approve, seconded by Don Moore. Motion was approved.**

D. Homeland Security Ag-terrorism Contract- Tom Bliss explained that this contract was approved in June of 2007. Region H Homeland Security Oversight Committee decided to terminate the contract due to lack of performance. **Michael Johnson made a motion to terminate the contract, Jim Crenshaw seconded. Motion was approved.**

E. Red Cross Agreement- Tom Bliss explained that Mo-Kan entered into a contract with Red Cross to purchase five mass casualty trailers. The contract stated that Red Cross was to be liable for the trailers at all times. Red Cross at a national level would not approve this contract. On behalf of Mo-Kan, attorney Creath Thorne worked with Red Cross to develop an agreement. The agreement states the Red Cross will provide a \$5 million insurance policy to protect Mo-Kan from possible issues related to the trailers. **Michael Johnson made a motion to approve this agreement, seconded by Don Moore. Motion was approved.**

F. Bids for Mass Casualty Trailer approval- Tom Bliss explained that Mo-Kan solicited bids for the purchase of a mass casualty trailer. The bids have been received. Mo-Kan's recommendation is to purchase the trailer from Centaur and the appropriate radio equipment from Midwest Mobile. **Mike Johnson made a motion to approve the purchase from Centaur and the radio equipment from Midwest Mobile, seconded by Jim Crenshaw. Motion was approved.**

G. Professional Service agreement with Wagon Wheel Bar and Grill in Horton, KS- Gary Miller explained that originally this loan was approved as an SBA loan. Mo-Kan asked the Wagon Wheel Bar and Grill if they would consider an RLF loan instead. The Wagon Wheel Bar and Grill decided to utilize the RLF program. Gary Miller asked the council for approval to enter into a service agreement with Wagon Wheel Bar and Grill. **Jim Crenshaw made a motion to approve, seconded by Mike Johnson. Motion was approved.**

6. Old Business-

A. Update on proposed new phone system- Tom Bliss requested approval to allow the staff to decide which phone system to purchase. **Dan Hausman made a motion to approve, seconded by Mike Bozarth. Motion was approved.**

7. Other Business- None

8. Status/Staff Reports-

A. Community and Regional Planning Activities- Tom Bliss gave a brief update of current projects.

B. RLF Loan Activity- None

9. Report of Chair- None

10. Report of Director- Tom Bliss handed out the Annual Report 2008 Calendar.

Motion made to adjourn the meeting made by Mike Johnson, seconded by Jim Crenshaw. Motion was approved.

Meeting adjourned.
