

**MINUTES**  
**ABCD REGIONAL PLANNING COMMISSION**  
**MO-KAN REGIONAL COUNCIL**

**August 27, 2008**  
**7:00 PM**

<b>PRESENT</b>	Larry Atkins – Andrew County Donna Jean Boyer – City of St. Joseph Mike Bozarth – City of St. Joseph Jim Crenshaw – Clinton County	Scott DesPlanques – City of St. Joseph Paul Dittmore – Doniphan County Harold Hamm – City of St. Joseph Dan Hausman – Buchanan County	Christy Isaacs – Atchison County Don Moore – Clinton County Ruth Ross – DeKalb County Arletta Walker – City of Fillmore
<b>OTHERS</b>	Tom Bliss – MKRC	Jackie Spainhower – MKRC	John Perrino – MKRC
<b>PRESENT</b>	Cassie White – MKRC Gary Miller - MKRC	Jon Ecker – MKRC	Connie Heard - MKRC

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held August 27, 2008 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Chairperson Ruth Ross presiding.

1. **Ruth Ross called the meeting to order at 7:00 pm.**
2. **Motion to adopt agenda. Motion made by Dan Hausman, seconded by Harold Hamm. Motion passed unanimously.**
3. **Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of June 25, 2008 made by Jim Crenshaw, seconded by Christy Isaacs. Motion passed unanimously.**
4. **Treasurer's Report** – Dan Hausman presented Treasurer's Report. **Motion to approve report made by Dan Hausman, seconded by Don Moore. Motion passed unanimously.**
5. **Committee Reports:**
  - A. **Personnel Committee Report** – no report
  - B. **Budget and Finance Report** – no report
  - C. **Executive Committee Report – Southside Family Fun Center, LLC** – Jon Ecker presented that Executive Committee met to discuss Southside Family Fun Center and agreed to move forward on loan prior to MKRC meeting.
  - D. **Revolving Loan Fund Committee** – Gary Miller, Jon Ecker, and John Perrino presented update on RLF loans. Harold Hamm stated that Southside Family Fun Center's Grand Opening is scheduled for August 31, 2008/
6. **New Business:**
  - A. **Approval of RLF Loan to Southside Family Fun Center, LLC for an additional \$100,000** – Jon Ecker continued discussion on Southside Family Fun Center. **Motion to approve RLF Loan made by Dan Hausman, seconded by Arletta Walker. Motion passed unanimously.**
  - B. **Approval to enter into lease agreement for building space with State of Missouri's Office of Administration – St. Joseph Career Center, 301 South Seventh Street** – Tom Bliss stated costs would be \$768.32 per month. Contract would be for one (1) year. **Motion to enter into agreement made by Don Moore, seconded by Jim Crenshaw. Motion passed unanimously.**
  - C. **Procure the services of Arthur White and Associates, LLC to prepare the June 2008 A-133 audit** – Gary Miller presented that contract was extended for one more year at the same price. After this audit, bids will be procured for the next three (3) years. **Motion to approve Arthur White made by Don Moore, seconded by Harold Hamm. Motion passed unanimously.**
  - D. **Approval of 2007 Homeland Security Equipment Bids** – Jackie Spainhower presented motion to purchase \$310,579.83 in communications equipment from the following local vendors: Midwest Mobile (Motorola), Moore Radio (ICOM), and Haug Communication (Kenwood).

**Motion to approve bids made by Don Moore, seconded by Harold Hamm. Motion passed unanimously.**

**E. Report of Officer Nominating Committee** – Tom Bliss presented President, Ruth Ross, Vice, Jim Crenshaw, Treasurer, Dan Hausman, and Secretary Christy Isaacs. **Approval of officers made by Harold Hamm, seconded by Scott DesPlanques. Motion passed unanimously.**

7. **Old Business** – None

8. **Other Business** – None

9. **Status/Staff Reports:**

**A. Community and Regional Planning Activities** – Jackie Spainhower presented that MODOT is in process of prioritizing lettered routes to experiment with a cold mix to put on roads. Mobility planning contract has been extended until 12/31/06. Homeland Security Funds are 98%. Jackie is also in the process of three (3) housing projects. She also stated there are grant projects on the horizon that included Turney, Union Star, and Elwood Fire District.

**B. Workforce Development Activities** – Connie Heard presented that they have completed rapid response for Progressive Molded Products. There have been some small closings in the area that included Leer, Bon-Ton Cleaning, Jerri Anne's and Bottom's Up. They have talked with Snorkel in regards to their recent developments. Workforce Development has hired Janice Spearman to replace Wendy Vaughn.

**C. Community Development Block Grant (CDBG) Update** – Cassie White presented an update on current CDBG projects. Highland's Community Center/Fire Station is still under construction. They are currently working on installing electrical and hvac. The City of Cameron has held a Grand Opening for McElwain Drive Extension. Cameron's Valley Brook will go through closeout before the end of the year. Trimble is in the design phase of their Sanitary Sewer Project. Cosby finalized funding and has started construction for their sanitary sewer system. Clinton County Courthouse located in Plattsburg has received grant funding to install an elevator to comply with ADA laws. Beginning stages of grant in process.

10. **Report of Chair** – No report

11. **Report of Director** – Tom Bliss presented that the Senior Housing Project in Savannah is still in the pipeline. Tom also stated that he is working on a few grants for the Atchison Courthouse and DeKalb Courthouse.

**Meeting adjourned at 8:05pm.**

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