

**MINUTES
ABCD REGIONAL PLANNING COMMISSION
AND
MO-KAN REGIONAL COUNCIL**

**May 23, 2007
7:00 PM**

BOARD MEMBERS PRESENT:

David Laurie, City of Atchison	Jim Crenshaw, Clinton County
Michael Johnson, City of Cameron	Harold Hamm, City of St. Joseph
Arletta Walker, City of Fillmore	Ruth Ross, DeKalb County
Don Moore, Clinton County	Bob Hart, City of Cameron
Scott Des Planques, City of St. Joseph	Steve Hofferber, City of St. Joseph
Sheldon Hamilton, City of Atchison	Mary Montgomery, Village of County Club
Ted Jamison, City of St. Joseph	Jack Euler, Doniphan County
Kenny Gabriel, Andrew County	

STAFF PRESENT: Tom Bliss Jackie Spainhower Mark Sander
John Perrino Gary Miller

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held May 23, 2007 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Interim Chair Ruth Ross presiding.

1. Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of April 25, 2007 was made by Michael Johnson, seconded by Don Moore. Council approved unanimously.

2. Treasurer's Report- Discussion of Balance Sheet dated as of April 30, 2007. Gary Miller presented the report and answered questions that anyone had. Check register, balance sheet and profit and loss statement were handed out for the Board to view and approve.

Michael Johnson made a motion to approve as written, seconded by Harold Hamm. Motion passed unanimously.

3. Committee Reports:

- 1. Personnel Committee Report.** Don Moore had nothing to report.
- 2. Budget and Finance Committee.** Michael Johnson had nothing to report.
- 3. Revolving Loan Fund Committee Report.** Harold Hamm had nothing to report.

4. New Business

1. Missouri aerial fly-over presentation presented by Mark Sander. The state of Missouri is already finished with the western half of the state and will be flying the eastern half in 2008. Local Governments can acquire higher resolution imagery such as six inch or one foot resolution for a buy-up.

2. EDA Financial Assistance Award-Support for Planning Organizations Grant. Yearly award from EDA to Planning Organizations in the amount of \$51,000.00 with a match of \$21,857.00

Jim Crenshaw made a motion to enter into the agreement with EDA for the Section 203 Partnership Planning Assistance Grant, seconded by Don Moore. Motion passed unanimously.

3. Funding Agreement between Mo-Kan Regional Council and Missouri Department of Transportation (MoDOT) Planning Grant. MoDot wants the Regional Planning Commissions to perform more like the

Metropolitan Planning Organization (MPO). Funds have to expended by June 30, 2008 with billing no later than 90 days after.

Michael Johnson made a motion to enter into an Agreement with MoDOT for the Planning Grant, seconded by Ted Jamison. Motion passed unanimously.

5. Old Business

1. Approval of 2006 Homeland Security service contract for Agri-Terrorism Planner Subcommittee recommends approval of contract to be awarded to Region H Homeland Security Response Team. The team is based in St. Joseph and is already familiar with the 15 counties covered. John Hesson is specifically named to handle the position of Agri-Terrorism Planner.

Michael Johnson made a motion to offer a contract to the Region H Homeland Security Response Team for the service contract of Agri-Terrorism Planner, seconded by Don Moore. Motion passed unanimously.

2. Nominating Committee Report for MKRC Officers The nominating committee recommended the slate of officers as follows:

- Ruth Ross-President
- Jim Crenshaw-Vice President
- Dan Hausman-Treasurer
- Paul Ditemore-Secretary

Harold Hamm made a motion to accept the slate of officers as presented, seconded by David Laurie. Motion passed unanimously.

6. Other Business

1. Neighborhood Assistance Program (NAP tax credit) Mo-Kan Development, Inc. is applying for \$200,000 tax credit to rehabilitate the building. We are applying for is the 50% tax credit. The program works with a capital campaign to renovate the building. If a Missouri Corporation would donate \$50,000.00 they could receive \$25,000 tax credit. We would focus on ADA issues, energy efficiency and then maybe some updates.

2. USDA Housing Grant We are applying for Housing Preservation Grant (HPG) program through MKDI for housing rehabilitation in Andrew, Buchanan, Clinton and DeKalb counties within in communities of population below 5,000. The program parameters consist of low income individuals, owner occupied homes that in stable condition. The application is due June 18, 2007. If we succeed with this grant the next time we will apply for the four counties in Missouri and the two counties in Kansas.

7. Status/Staff Reports

1. Community and Regional Planning Activities-Jackie Spainhower

- Regional Transportation Plan for MoDOT is due end of June. Mapping bridges for MoDOT
- Working on new work plan for 2008.
- Homeland Security Oversight Committee-Contracts negotiating for services and equipment are commencing

2. RLF Loan Activity-John Perrino

REVOLVING LOAN FUND

Loan Name	Loan #	Status of Loan
Heartland Management Group	021	Past Due (see comments below)
Welding Productivity	022	Litigation (see comments below)
Shatto Farms, Inc.	026	Current
Atchison Family Care	028	Current
Ernie's BS, Inc.	01-006	Past Due (see comments below)
AFB Contracting & Const.	02-006	Past Due (see comments below)

AFB Contracting & Const.	03-006	Past Due (see comments below)
Kings Kids (A day care)	04-006	Current
Rogers Outdoor Services	05-006	Current

Heartland Management Group: The outstanding balance is \$32,817.16 with interest due from December 27, 2006, the date of the last payment. I spoke with Ruth Walther and she claims that she and her husband plan to pay this loan off “in full” with personal funds. I asked them to send me a commitment in writing, explaining how and when they will honor this commitment. The sale of the hotel is set to take place on June 15th, however, SBA Fresno does not plan to release their 2nd Deed of Trust. Their reason is the SBA is not receiving any consideration for that release. This could stop the closing.

Welding Productivity: Mr. Rygaard has moved to Iowa. MKRC has retained an attorney in Iowa to pursue recovery. MKRC has received \$1,315.50 in response to the garnishments filed against Rygaard, as a result of a default judgment. We will receive checks bi-weekly. The attorney plans to follow this action with a Debtor Examination. Hopefully, he will be able to find out if the “Crane” exists, and who has it. The debtor examination will not take place for awhile, as the garnishment has to run out first.

Ernie’s’ BS, Inc: This loan is past due for the May 15th payment. They have been running one month behind. I do not see a problem developing here, just procrastination.

James and Gloria Hinrichs, dba AFB Contracting & Construction: Gloria Hinrichs delivered a money order for \$2,700.00. We applied \$291.66 to the interest on the “Line of Credit” loan bringing the interest current to May 16th. The balance was applied to the installment loan in the amount of \$2,408.34 bringing that loan current through April 16th with \$1,340.66 needed to bring the loan current through May 16th. The above funds came from income tax returns and the funds that will bring the account current, will come from State tax returns expected yet this month. They want to sell some equipment they don’t use on cement contracts and apply the sale price to their outstanding debt. I told them we would consider their request, once the loans were brought current.

8. REPORT OF CHAIR- Ruth Ross-

- Mo-Kan has a printing service available that we need to utilize it. Very reasonable priced and quick turnaround

9. REPORT OF DIRECTOR- Tom Bliss

- We will have a combined Personnel and Budget Committee meeting prior to next month’s meeting and also need to discuss procurement process

Meeting adjourned.

Secretary, Paul Dittmore