

**MINUTES  
ABCD REGIONAL PLANNING COMMISSION  
AND  
MO-KAN REGIONAL COUNCIL**

**June 27, 2007  
7:00 PM**

**BOARD MEMBERS PRESENT:**

David Laurie, City of Atchison	Jim Crenshaw, Clinton County
Michael Johnson, City of Cameron	Donna Jean Boyer, City of St. Joseph
Galen Weiland, Doniphan County	Ruth Ross, DeKalb County
Don Moore, Clinton County	Bob Hart, City of Cameron
Larry Atkins, Andrew County	Steve Hofferber, City of St. Joseph
Marvin Chrisman, Village of County Club	Dan Hausman, Buchana County
Jack Euler, Doniphan County	Kenny Gabriel, Andrew County

**STAFF PRESENT:** Tom Bliss Jackie Spainhower  
John Perrino Gary Miller

The combined meeting of ABCD Regional Planning Commission and Mo-Kan Regional Council was held June 27, 2007 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Chair Ruth Ross presiding.

1. Chair Ruth Ross called the meeting to order.
2. Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of May 23, 2007 was made by Michael Johnson, seconded by Dan Hausman. Council approved unanimously.
3. Treasurer's Report- Discussion of Balance Sheet dated as of May 31, 2007. Dan Hausman presented Treasurer's Report. Check register, Balance Sheet and Profit and Loss statement were distributed for Board approval. Michael Johnson made a motion to approve as submitted, seconded by Don Moore. Motion passed unanimously.
4. Committee Reports:
  - a. Personnel Committee Report. Ruth Ross reported the Personnel Committee met June 19, 2007 to discuss proposed salary adjustments and to evaluate Executive Director. The salary adjustments are reflected in the proposed MKRC budget.
  - b. Budget and Finance Committee. Dan Hausman reported the Budget and Finance Committee met June 19, 2007 to discuss both a proposed procurement policy (see attachment) and the proposed MKRC budget for Fiscal Year 2008. Following discussion, Ruth Ross called the question. Don Moore made a motion to approve the proposed MKRC procurement procedures, seconded by Michael Johnson. Motion passed unanimously. Ruth Ross called the question regarding the proposed MKRC budget. Michael Johnson made a motion to accept the MKRC 07-08 budget as submitted, seconded by Don Moore. Motion passed unanimously.
  - c. Revolving Loan Fund Committee Report. Galen Weiland stated the RLF Committee had met prior to the June 27 MKRC meeting to discuss a proposed Professional Services Agreement/loan between MKRC and Collision Repair Specialist. The proposed \$71,516 loan will be used to repair the roof at Collision Repair Specialist's existing location. The RLF Committee recommended the Board approve the loan as submitted. Michael Johnson made a motion to approve the loan to Collision Repair Specialist in the amount of \$71,516, seconded by Don Moore. Dan Hausman abstained. Motion passed unanimously.

## 5. New Business

- a. **Missouri Department of Transportation Human Service Transportation Coordination Planning Contract-** The Missouri Department of Transportation approached MKRC to assist them with the completion of a regional transit plan. The plan is required for local service providers to receive Federal transit funds. The plan will include public transportation providers in the four-county MKRC service area. The contract is in the amount of \$20,233. **Jim Crenshaw made a motion to enter into the contract with MoDOT, seconded by Don Moore. Motion passed unanimously.**
- b. **Presentation of MKRC FY 2006 Audit-** Gary Miller distributed MKRC's FY 2006 Audit. Officers and members of the Budget and Finance Committee were given copies for review. Discussion was tabled until the July 25, 2007 MKRC Board Meeting.
- c. **A-95 Clearinghouse- MK630- Community Action Partnership- Cost of Living Adjustment grant application-** The Community Action Partnership submitted a COLA grant application to the Department of Health and Human Services. If funded, the resources will be used for Head Start COLA (see attachment for further details). **Michael Johnson made a motion for favorable comment, seconded by Don Moore. Motion passed unanimously.**

## 6. Old Business

- a. **Mo-Kan Regional, Inc. update-** Don Moore reported on the Mo-Kan Regional, Inc. Board Meeting that took place prior to the June 27, 2007 MKRC meeting. He noted the Board passed the following motion: *To transfer all assets, specifically the real estate, property and equipment located at 1302 Faraon Street, St. Joseph, Missouri, along with UMB bank account #0401651896 (approximately \$10,700 as of June 27<sup>th</sup>, 2007), to Mo-Kan Development, Inc. And, upon the completion of that transfer, to dissolve the entity Mo-Kan Regional, Inc.* There was no discussion.
- b. **Neighborhood Assistance Program (NAP) Tax Credit update-** Tom Bliss updated the Board on the NAP tax credit application. It was reported that Mo-Kan Development, Inc. applied for \$150,000 in Neighborhood Assistance Program tax credits through the Missouri Department of Economic Development to rehabilitate the building. If funded, the 50% tax credit would be used to stimulate a capital campaign to fund the renovation of the building. The proposed project would focus on accessibility issues, energy efficiency as well as other improvements.

## 7. Other Business- No Other Business

## 8. Status/Staff Reports

- a. **Community and Regional Planning Activities-Jackie Spainhower**  
Jackie Spainhower reported on a \$2 million transportation grant application she submitted on behalf of Atchison. The project is tied to an ethanol project in Atchison County. She also discussed Homeland Security and completing the Regional Transportation Plan for MoDOT.
- b. **RLF Loan Activity-John Perrino**  
John Perrino reported on RLF activities. Questions were asked regarding how RLF funds are used to maintain programs. John continued by updating the Board on Heartland Management Group, Welding Productivity, Ernie's BS, Inc. and Hinrich's Construction. (Please see attached RLF report.)

## 8. REPORT OF CHAIR-

Ruth Ross introduced Marvin "Ed" Crisman as the new representative from Village of Country Club.

**9. REPORT OF DIRECTOR-** Tom Bliss updated the Board on various projects, including Trimble wastewater project, stormwater plans for Village of Country Club and Buchanan County, NAP application and USDA-RD Housing Preservation Grant application.

Meeting adjourned.

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Secretary, Paul Dittmore