

**MINUTES
ABCD REGIONAL PLANNING COMMISSION
AND
MO-KAN REGIONAL COUNCIL**

**July 25, 2007
7:00 PM**

BOARD MEMBERS PRESENT:

David Laurie, City of Atchison	Jim Crenshaw, Clinton County
Michael Johnson, City of Cameron	Donna Jean Boyer, City of St. Joseph
Galen Weiland, Doniphan County	Ruth Ross, DeKalb County
Don Moore, Clinton County	Bob Hart, City of Cameron
Harold Hamm, City of St. Joseph	Steve Hofferber, City of St. Joseph
Marvin Chrisman, Village of Country Club	Dan Hausman, Buchanan County
Jack Euler, Doniphan County	Kenny Gabriel, Andrew County
Angie Gallus, Weatherby	Mike Bozarth, City of St. Joseph
Scott Des Planques, City of St. Joseph	

STAFF PRESENT: Tom Bliss John Perrino
Gary Miller Jackie Wolf

The combined meeting of ABCD Regional Planning Commission and Mo-Kan Regional Council was held July 25, 2007 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Chair Ruth Ross presiding.

1. **Chair Ruth Ross called the meeting to order.**
2. **Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of June 27, 2007 was made by Michael Johnson, seconded by Harold Hamm. Council approved unanimously.**
3. **Treasurer's Report- Discussion of Balance Sheet dated as of June 30, 2007. Dan Hausman presented Treasurer's Report. Check register, Balance Sheet and Profit and Loss statement were distributed for Board approval. Michael Johnson made a motion to approve as submitted, seconded by Don Moore. Motion passed unanimously.**
4. **Committee Reports:**
 - a. **Personnel Committee Report.** Don Moore no report.
 - b. **Budget and Finance Committee.** Dan Hausman no report.
 - c. **Revolving Loan Fund Committee Report.** Galen Weiland stated the RLF Committee had met prior to the July 25, 2007 MKRC meeting to discuss a proposed RLF Loan to Collision Repair Specialist. The proposed \$71,516 loan will be used to repair the roof at Collision Repair Specialist's existing location. The loan was approved last month; we now need to approve the substitution of collateral. The original proposal had a second mortgage on the private residence for collateral; title search revealed a second mortgage already recorded on the residence. A third mortgage on the business building will be taken for the collateral. **Mike Bozarth made a motion to approve the collateral substitution for the loan to Collision Repair Specialist in the amount of \$71,516, seconded by David Laurie. Dan Hausman abstained. Motion passed unanimously.**
5. **New Business**
 - a. **Approval of Board to enter into a contract with the City of Trimble for Grant Administration-** The City of Trimble was awarded \$309,000 from CDBG to make improvements to the their waste water

system. They have gone through the process and have chosen Mo-Kan to administer the grant. **Jim Crenshaw made a motion to enter into the contract with the City of Trimble to administer the CDBG waste water grant, seconded by Harold Hamm. Motion passed unanimously.**

- b. Approval of Board to enter into lease agreement for building space with Mo-Kan Development, Inc.** - MKDI is the new owner of the building at 1302 Faraon and we need to enter into a lease agreement for office space. **Michael Johnson made a motion for MKRC to enter into a lease agreement for office space with MKDI, seconded by Dan Hausman. Motion passed unanimously.**
- c. Approval of Board to offer a letter of support and \$2,500 for the Kansas Association of Economic Development Districts-** The state of Kansas is trying to replicate how Missouri and other states do business with the Regional Planning Commissions. Missouri has an organization which is Missouri Association of Council of Governments (MACOG) which is made up of 19 Regional Planning Commissions from across the state. This organization is how we have the opportunity to administer other programs such as MoDOT and Homeland Security. **Michael Johnson made a motion to offer a letter of support and \$2,500 for the Kansas Association of Economic Development Districts, seconded by Don Moore. Motion passed unanimously.**
- d. Approval of Board for State of Missouri Planning Grant in the amount of \$13,351.76-**We do this every year, last year the amount was around \$8,000. This grant is used to help with the planning processes on the Missouri side. **Don Moore made a motion to approve the Missouri Planning Grant in the amount of \$13,351.76, seconded by David Laurie. Motion passed unanimously.**

6. Old Business

- a. Presentation of the FY 2006 Audit-** Gary Miller gave an overview of the Audit submitted by Arthur White and Associates since Mr. White was unable to attend. Gary then held a discussion for any questions or comments about the Audit. **Jack Euler made a motion to approve the Audit as submitted, seconded by Harold Hamm. Motion passed unanimously.**

7. Other Business- No Other Business

8. Status/Staff Reports

a. Community and Regional Planning Activities-Jackie Spainhower

Jackie Spainhower was on vacation so Tom Bliss gave a brief update of her activities. The mobility plan is in need of transit providers we can contact to participate in a transit study. If you know of anyone please let us know. The Regional Transportation Plan has been completed and are now working on statewide initiatives. Homeland Security has been moving forward smoothly. Preparation for the annual report has begun with postcards sent to all cities and counties for updates. CDBG deadlines for Kansas Water and Sewer Grants due September 28, Missouri due in April, now is the time to start planning.

b. RLF Loan Activity-John Perrino

John Perrino reported on RLF activities. John continued by updating the Board on Heartland Management Group, Welding Productivity, Ernie's BS, Inc. and Hinrich's Construction. (Please see attached RLF report.) The newsletter coming out will highlight Collision Repair Specialist with process of 504, 7A and RLF loans and how we can help you.

8. REPORT OF CHAIR- Ruth Ross no report.

9. REPORT OF DIRECTOR- Tom Bliss updated the Board on Census Training to be held October 11, 2007 from 9:00am-1:00pm at the Commerce Bank Building at Ashland & Karnes Road in St. Joseph. All cities are encouraged to have a representative in attendance. Also had an opportunity to meet with Senator McCaskill's staff in Kansas City.

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NAP Application for the building had some positive feedback today. Sounds as if the tax credit will be granted and if that occurs we will start our capital campaign for the building and calling on everyone to help.

Meeting adjourned.

Secretary, Paul Dittmore