

**MINUTES
ABCD REGIONAL PLANNING COMMISSION
AND
MO-KAN REGIONAL COUNCIL**

**April 25, 2007
7:00 PM**

BOARD MEMBERS PRESENT:

David Laurie, City of Atchison	Galen Weiland, Doniphan County
Jim Crenshaw, Clinton County	Michael Johnson, City of Cameron
Mike Bozarth, City of St. Joseph	Harold Hamm, City of St. Joseph
Arletta Walker, City of Fillmore	Ruth Ross, DeKalb County
Paul Dittimore, Doniphan County	Donna Jean Boyer, City of St. Joseph
Dan Hausman, Buchanan County	Don Moore, Clinton County
Larry Atkins, Andrew County	Bob Hart, City of Cameron
Scott Des Planques, City of St. Joseph	Steve Hofferber, City of St. Joseph
Justin Pike, Atchison County	Sheldon Hamilton, City of Atchison

STAFF PRESENT: Tom Bliss Jackie Wilson Jon Ecker
Jackie Wolf John Perrino Gary Miller

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held April 25, 2007 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Interim Chair Ruth Ross presiding.

1. **Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of February , 2007 was made by Don Moore, seconded by Larry Atkins. Council approved unanimously.**

2. **Treasurer’s Report- Discussion of Balance Sheet dated as of March 31, 2007.** Dan Hausman presented the report and answered questions that anyone had. Check register, balance sheet and profit and loss statement were handed out for the Board to view and approve.

Sheldon Hamilton made a motion to approve as written, seconded by Don Moore. Motion passed unanimously.

3. Revolving Loan Fund Committee Report.

LOAN NAME	LOAN #	STATUS OF LOAN
Scot Young Research	015	Paid Off (Will be taken off report)
Heartland Management Group	021	Past Due (Litigation started)
Welding Productivity	022	Litigation, garnishment of wages
Shatto Farms, Inc.	026	Matured, closing new loan 4/28/07
Atchison Family Care	028	Current
Ernie’s BS, Inc.	01-006	Past Due
AFB Contracting & Const.	02-006	Past Due
AFB Contracting & Const.	03-006	Past Due
Kings Kids	04-006	Current
Rogers Outdoor Services	05-006	Current

Heartland Management Group: The outstanding balance is \$32,817.16 plus interest due from December 27, 2006, the date of the last payment. SBA has accelerated payment calling for the 504 Debenture

Welding Productivity: Mr. Rygaard has moved to Iowa. We have garnished his earnings and have received a check in the amount of \$263.00. The attorney plans to follow this action with a Debtor Examination in May.

Ernie's' BS, Inc: We received a payment this week for the month of March, leaving them past due for April.

James and Gloria Hinrichs, dba AFB Contracting & Construction: Hinrichs have become sub contractors for two companies that contract out cement pads for mobile homes, the Hinrichs specialty. They have five work orders in the aggregate amount of \$59,502. Of course expenses and materials have to come out of these funds, so the net income will be less, but sufficient to bring them current and then some.

4. ACTION ITEMS

- a) Board approval to enter into a contract with the City of Highland to administer the CDBG KAN-STEP Grant for \$20,000.00.
Sheldon Hamilton made a motion for Mo-Kan Regional Council to enter into a contract with the City of Highland to administer a KAN STEP Grant for the amount of \$20,000.00, seconded by Don Moore. Motion passed without opposition.

- b) Board approval of 2006 Homeland Security Grant Award

- 1) **Authorized signatories-** Need signature for a quick turn around Mike Bozarth, Larry Atkins and Harold Hamm.

Mike Johnson made a motion to have Mike Bozarth, Harold Hamm and Larry Atkins as authorized signatures for equipment purchases on 2006 Homeland Security Grant, seconded by David Laurie. Motion passed unanimously.

- 2) **Approval of Service Contracts:**

- | | |
|--|--------------------------------|
| a) Agri-Terrorism Planner | Rebid (no proposals submitted) |
| b) Emergency Services Training Coordinator | \$38,000 |
| c) Mass Care Specialist | \$58,800 |

Mo-Kan elected to offer as service contracts and advertised for Request for Proposals. The proposals were submitted and we received three for Emergency Services Coordinator, two for the Mass Care Specialist and no one submitted a proposal for Agri-Terrorism Planner. We will advertise for new Request for Proposals for the Agri-Terrorism Planner position. Sub-Committee made up of Dan Hausman, Tye Parsons, Johnnie Hoggatt, Stoney Bowers, Corey Sloan and Steve Groshong. The sub-committee reviewed all proposals and made recommendations for George Albers for Emergency Services Training Coordinator and American Red Cross for Mass Care Specialist.

Jim Crenshaw made a motion to approve the recommendations by the sub-committee for Homeland Security Service Contracts, seconded by Harold Hamm. Motion passed unanimously.

- c) Appoint nominating committee for MKRC slate of officers-Ruth Ross appointed Don Moore, Paul Dittmore, Jim Crenshaw and Michael Johnson to the nominating committee for slate of officers for the May, 2007 meeting.

- d) RLF Loan Approval

- 1) **Rae Laflin Insurance-**This is a loan for a State Farm Insurance Agency. It was originally approved by SBA for a 504 Loan Program. Since that approval SBA has decided to review his affiliation with

State Farm stating State Farm makes too many of the decisions. **David Laurie made a motion to approve the RLF Loan to Rae Laflin Insurance contingent upon SBA withdrawing their approval, seconded by Don Moore. Motion passed unanimously.**

2) Shatto Farms-Shatto Farms loan matured June, 2006 with a balloon payment due. The review committee recommended extending the loan and amortizing the balloon amount over the next three years keeping the same collateral. Jim Crenshaw made a motion to extend the loan and amortize the balloon amount over the next three years, seconded by Michael Johnson. Motion passed unanimously.

STATUS REPORTS

Community/Regional Planning Activities – Jackie Spainhower

- TAC training workshop will be held May 11, 2007 in Cameron
- Intern hired to GPS bridges for all the four counties
- Held a Kick-Off for the Plattsburg Comprehensive Plan with a meeting in the afternoon with around 20 people in attendance and a meeting in the evening with approximately 15 people in attendance. They are currently working to get chairpersons designated for each committee.
- Attended a Kansas CDBG Application Workshop in Junction City, KS.
- Gathering information for a grant for the City of Severance, KS for street improvements.
- Clinton County Courthouse Elevator Grant still gathering information from Architect
- Easton Fire Department wants a grant for a new fire station facility. They will be conducting surveys
- Atchison working on new sports complex
- ATT Accelerator Grant for new phone system
- Census Data-All communities should have received information about workshops coming up explaining the process. One will be held in St. Joseph on May 1 at 9:00am and 1:00pm. Mark, Tom and Jackie Spainhower will attend.

Loan Activity-John Perrino- Nothing more to report

REPORT OF CHAIR- Ruth Ross

REPORT OF DIRECTOR- Tom Bliss

- Submitted EDA Application for \$51,000.
- Comprehensive Economic Development Strategy (CEDS) will be coming to each area and hopefully will get community involvement.
- Attended GIS Symposium and learned how GIS can be used
- Next year the west half of the State of Missouri will be flown at 6ft intervals
- City of Atchison, Memorial Building
- Working with City of Trimble on Wastewater Grant

OTHER BUSINESS- No other business

Michael Johnson made the motion to adjourn seconded by Harold Hamm. Meeting adjourned.