

**MINUTES  
ABCD REGIONAL PLANNING COMMISSION  
AND  
MO-KAN REGIONAL COUNCIL**

**December 8, 2004  
7:00 PM**

**PRESENT:**

Mike Batchelder, Highland, KS	Bill Christenson, City of Savannah
Mike Cavanaugh, Atchison County	E.W. Dixon, Clinton County
Paul Dittmore, Doniphan County	Donna Jean Boyer, City of St. Joseph
Robert Myers, City of St. Joseph	David Laurie, City of Atchison
Don Moore, Clinton County	Robert Slater, City of St. Joseph
Carolyn Harrison, City of St. Joseph	Mary Montgomery, Village of CC
Illah Marie Pulley, DeKalb County	Mike Souther, City of Maysville
Bill Thornton, Atchison County	Galen Weiland, Doniphan County
Cindy Lee Weers, City of Lathrop	

**OTHERS PRESENT:** Gretchen Herndon – Community Action Partnership of Greater St. Joseph

**Mo-Kan Regional Council Staff Members**

Tom Bliss	Tye Parsons	John Perrino
Stephanie Rouche	Joan Hill-Nichols	

The combined meetings of ABCD Regional Planning Commission and Mo-Kan Regional Council were held December 8, 2004 at the Mo-Kan Regional Council offices, 1302 Faraon Street, St. Joseph, MO at 7:00 PM with Chairman David Laurie presiding.

Motion to approve minutes of the combined meeting of Mo-Kan Regional Council and ABCD Regional Planning Commission of September 22, 2004 was made by Don Moore, seconded by Paul Dittmore, Council approved.

**ACTION ITEMS**

- a) **MK#603** - Community Action Partnership – Head Start Continuation – Training money for Head Start - \$3,933,771, E.W. Dixon made a motion for favorable comment, seconded by Donna Jean Boyer, Council approved.
- b) **Proposed Revolving Loan Collection Policy** – a discussion was held, suggestions were made in regards to late fee minimums and penalty percentages. Tom will rewrite the Policy and bring to next month's meeting for approval.

**STATUS REPORTS**

Community and Regional Planning Activities

Tye Parsons

- October 29<sup>th</sup> – met with MoDOT regarding Regional Transportation Plan
- TAC meeting November 17<sup>th</sup> – Renate Wilkerson has been promoted to a new position with MoDOT Headquarters. She has been replaced by Shannon Kusilck.
- December 14<sup>th</sup> is the 2<sup>nd</sup> Clinton County SEMA meeting, we will be discussing hazard analysis and the vulnerabilities. The plan is due March 15, 2005.
- We are working on a grant for Andrew County Court House making the elevator ADA accessible.
- USDA has published a new set of qualifying numbers, making many communities eligible for grants.

Stephanie Rouche

- Giving technical assistance to Lathrop – Survey for Nursing Home
- Working on Environmental Education Grant for Atchison and Doniphan Counties – partnering with NE Kansas Department of Health
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- Working with Western Institute and area Chambers on new economy program. They will partner with us to train economic developers, organize clusters of businesses to be strategically aligned. Create a website, quarterly meetings, speakers, etc. Will also have an economic development newsletter and business information services.

John Perrino reported the status of the Mo-Kan loans:

- Switzer Plumbing in delinquency – we are going to try collect the \$18,000 judgment. A motion was made by Illah Marie Pulley to contact the Sheriff regarding serving papers, second was made by Bill Christenson, Council approved.
- Majestic House and Welding Productivity – our attorney is working on these two issues, Bob Slater made a motion to also go after legal fees, seconded by Illah Marie Pulley, Council approved.
- It was suggested that maybe we are too slow in pursuing delinquencies and that we need to make some changes and that we also need a written policy addressing this situation.

John presented the results of the Loan Review Committee on two loans: Ernie's B&S, Inc. for \$50,000 RLF, Bill Thornton made a motion to approve, seconded by Mary Montgomery, Council approved. Westside Pizza & More 504 Loan, Mike Cavanaugh motioned to approve, it was seconded by Don Moore, Council approved.

John passed out a list of loans in process and their status, see attachment.

### **REPORT OF CHAIRMAN- David Laurie**

Nothing to report.

### **REPORT OF DIRECTOR- Tom Bliss**

- Tom confirmed that the New Economic Program is a very good program for us to become involved in.
- MKDI Board wants to add to our personnel manual a non-compete clause in a specified area and time frame.

### **OTHER BUSINESS**

- Mike Cavanaugh announced that this would be his last meeting unless the County does something – change him from a public official to a citizen member.
- Illah Marie Pulley also announced this would be her last meeting as a public official.
- E.W. Dixon announced that Jim Crenshaw would be replacing him as the public official.
- Bob Myers addressed the annexation issue. He stated that St. Joseph has to grow, and that this would involve 15 ½ square miles South and Southeast of St. Joseph (I-29 to Landfill). This would be a growth of approximately 30%.

As there was no further business, a motion to adjourn was made by Mary Montgomery, seconded by E.W. Dixon, Council approved, meeting adjourned.

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Secretary